

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
NOVEMBER 14, 2023

Meeting held via phone conference due to the COVID-19 crisis.

Chairman Riggins called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 14, 2022 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the *Camden Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman Matthew J. Riggins
Vice-Chairwoman Sandra Nunes
Commissioner Latham Tiver

Others Present: Joseph Andl, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Constance Borman, Human Resources Director
Frederick Gabriele, Director of Maintenance
Rob Wells, Director, Economic Development &
Regional Planning
Michael Ott, Director of Projects and Engineering
Michael McCarron,
Director of Tolls and Tower Operations
Ronald Cesaretti, Director/IT & ETC
John Moore, Director, Palmyra Cove Nature Park/Institute
for Earth Observations
Manvir S. Pandher, Information Technician
Jay Springer, Jr., Manager, Burlington-Bristol Bridge
Stephanie Brandt, Accounting Manager
Geneva Rijs, Assistant Director, HR
Harry A. Lewis, Economic Development Specialist
Kathleen Hanuscin, Senior Administrative Assistant
Mary Norman, Administrative Assistant

Commissioner Tiver led the flag salute followed by a moment of silence.

Commission Secretary Kathleen M. Wiseman administered the Oath of Office to Commissioner Sandra Nunes for her reappointment of Commissioner to the Burlington County Bridge Commission for a 3-year term, effective October 23, 2023 thru October 22, 2026.

Commission Secretary Kathleen M. Wiseman announced it was the Commission's annual reorganization meeting and opened the floor for nominations for position of Chairman. Vice-Chairwoman Nunes nominated Matthew J. Riggins for the position of Chairman; Commissioner Tiver second; Chairman Riggins accepted the nomination. There being no further nominations, Vice-Chairwoman Nunes closed the nominations; Commissioner Tiver second.

Solicitor Anthony Drollas administered the Oath of Office to Chairman Matthew J. Riggins.

Chairman Riggins thanked everyone at the Commission for the honor to serve as the Chairman for another year, and recognized all of the staff for their continued hard work and dedication in making the Commission stronger and healthier than ever before, all while going through numerous challenges and changes.

Chairman Riggins opened the floor for nominations for position of Vice-Chairwoman. Chairman Riggins nominated Sandra Nunes for the position of Vice-Chairwoman; Commissioner Tiver second; Vice-Chairwoman accepted the nomination. There being no further nominations, Chairman Riggins closed the nominations; Commissioner Tiver second.

Solicitor Drollas administered the Oath of Office to Vice-Chairwoman Nunes.

Vice-Chairwoman Nunes thanked everyone for the chance to be Vice-Chairwoman once again and acknowledged all of the staff that for their fantastic jobs throughout the year.

Solicitor Drollas asked that the minutes reflect the election of Chairman and Vice-Chairwoman.

RESOLUTION NO. 2023-69

RESOLUTION APPOINTING CHAIRMAN

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that Matthew J. Riggins is elected Chairman of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the

motion. The motion passed unanimously.

RESOLUTION NO. 2023-70

RESOLUTION APPOINTING VICE-CHAIRWOMAN

BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that Sandra Nunes is appointed Vice-Chairwoman of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2024.

Chairman Riggins moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

APPROVAL OF THE MINUTES

Vice-Chairwoman Nunes moved to approve the minutes of the October 11, 2023 Commission Meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Vice-Chairwoman Nunes moved to approve disbursements made from October 12, 2023 through November 14, 2023 as included in the list as presented. Commissioner Tiver seconded the motion. The motion passed unanimously.

EXECUTIVE DIRECTOR’S REPORT

Executive Director Andl asked the Commission to consider the following resolutions. Chairman Riggins suggested that they move Resolutions 2023-71 through 2023-105 by block. For those resolutions, Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

RESOLUTION NO. 2023-71

RESOLUTION APPOINTING TREASURER

BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that Christine J. Nociti be and is hereby appointed Treasurer, with the appointment expiring at the Reorganization Meeting in November, 2024; and

BE IT FURTHER RESOLVED that a bond shall be acquired for the said Christine J. Nociti in the sum of \$500,000.00, the premium shall be paid by the Commission.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-72

RESOLUTION APPOINTING SECRETARY

BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that Kathleen M. Wiseman is appointed Secretary of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-73

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR PUBLIC NOTICES**

BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that the BURLINGTON COUNTY TIMES of Willingboro, New Jersey, shall be the official newspaper for public notices of the Commission for the period November 14, 2023 to and until the Reorganization Meeting to be held in November 2024; and

BE IT FURTHER RESOLVED by the Commission, that the COURIER POST of Cherry Hill, New Jersey, shall be the second official newspaper for public notices of the Commission for the period November 14, 2023 to and until the Reorganization Meeting to be held in November 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-74

RESOLUTION DESIGNATING ANNUAL NOTICE OF MEETINGS

WHEREAS, the Open Public Meetings Act permits a public body at its Reorganization Meeting to adopt and disseminate an “Annual Notice” of the regular meetings to be held by the public body during the coming year showing the time, date and location, to the extent known, of each meeting to be held during that forthcoming year:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that the regular meetings of the Commission shall be held at the Administration Building, headquarters of this Commission, 1300 Route 73 North, Palmyra, New Jersey on the following dates:

January 9, 2024 @ 12:30 p.m.	July 9, 2024 @ 12:30 p.m.
February 13, 2024 @ 12:30 p.m.	August 13, 2024 @ 12:30 p.m.
March 12, 2024 @ 12:30 p.m.	September 10, 2024 @ 12:30 p.m.
April 9, 2024 @ 12:30 p.m.	October 8, 2024 @ 12:30 p.m.
May 14, 2024 @ 12:30 p.m.	November 13, 2024 @ 12:30 p.m.
June 11, 2024 @ 12:30 p.m.	[NO DECEMBER MEETING]

BE IT FURTHER RESOLVED that the annual Reorganization Meeting will be at 12:30 p.m. on Tuesday, November 13, 2024.

FORMAL ACTION MAY BE TAKEN at all of the above listed meetings on any and all business involving the Commission.

BE IT FURTHER RESOLVED that copies of this “Annual Notice” Resolution be sent to the offices of the Burlington County Times and the Courier Post, to the Burlington County Clerk to be posted, and shall be posted on the bulletin board and website of the Commission, as required by law.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-75

RESOLUTION AUTHORIZING THE ADOPTION OF A CASH MANAGEMENT PLAN

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:5-14 et seq., a public entity such as the Burlington County Bridge Commission (“Commission”) is authorized to establish a cash management plan to facilitate cash management and accountability; and

WHEREAS, the Commission auditor has advised the Commission that it is both desirable and prudent to adopt a cash management plan which has been developed by the auditor with the assistance of the administrative staff:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that for the reasons set forth above the Commission hereby authorizes the adoption of a cash management plan for the Commission, to facilitate Commission cash management and accountability, in accordance with the recommendation of the Commission auditor.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-76

**RESOLUTION APPOINTING THE CUSTODIAN OF
GOVERNMENT RECORDS**

WHEREAS, the Open Public Records Act, P.L. 2001, Ch. 404, N.J.S.A. 47:1A-1 et seq. provides that certain Government Records shall be accessible for inspection, copying, or examination by citizens of this State, with certain exceptions, and also provides that in the case of a public agency, a “Custodian of Government Records” may be officially designated by formal action of the agency’s director or governing body, as the case may be; and

WHEREAS, the Burlington County Bridge Commission (“Commission”) is satisfied that Kathleen M. Wiseman is both knowledgeable and capable of performing the duties required of a Custodian of Government Records for the Commission pursuant to the Open Public Records Act:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that Kathleen M. Wiseman shall serve as the Commission’s Custodian of Government Records with the appointment expiring at the Reorganization Meeting in November 2024.

BE IT FURTHER RESOLVED that the Commission is hereby authorized, empowered, and directed to defend, indemnify, and hold harmless the Custodian of Government Records from and against any and all claims, demands, judgments, causes of action, costs, and expenses, of any kind whatsoever, arising from or relating to the Custodian of Government Records fulfilling her responsibilities under the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-77

**RESOLUTION APPOINTING THE PUBLIC AGENCY
COMPLIANCE OFFICER**

WHEREAS, the Burlington County Bridge Commission (“Commission”) desires to appoint a Public Agency Compliance Officer (“PACO”) for the Commission who shall have the responsibility to review and enforce public contract affirmative action requirements of Federal and State law; and

WHEREAS, the Commission is satisfied that Stephanie Brandt, Procurement Officer, is both knowledgeable and capable of performing the duties required of a PACO for the Commission:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that Stephanie Brandt shall serve as the Commission PACO with the appointment expiring at the Reorganization Meeting in November 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-78

RESOLUTION AWARDING A CONTRACT FOR COMPUTER CONSULTING SERVICES TO CONSULTING IMS

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires certain computer consulting services, specifically analyzing and integrating hardware and software programming systems with LAN platforms and other computer consulting services; and

WHEREAS, upon receipt and review of proposals submitted in response to the Commission's Request for Proposals ("RFP"), it was determined that Consulting IMS ("IMS") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IMS has the required knowledge and expertise to perform the requisite computer consulting services; and

WHEREAS, the maximum amount of this contract is One Hundred Thousand Dollars (\$100,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IMS.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-79

RESOLUTION AWARDING A CONTRACT FOR THE SUPPORT AND MAINTENANCE OF THE COMMISSION'S COMPUTERIZED ELECTRONIC TOLL COLLECTION SYSTEM TO PARSONS TRANSPORTATION GROUP, INC.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a consulting engineer with expertise in matters involving the support and maintenance of network, hardware and software of the Commission's computerized electronic toll collection system; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Parsons Transportation Group, Inc. ("Parsons") submitted a proposal that provided the best contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Parsons has the required knowledge and expertise to perform such services on behalf of the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Two Hundred Twenty-Five Thousand Dollars (\$225,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for computerized electronic toll collections system support and maintenance as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Parsons.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred Twenty-Five Thousand Dollars (\$225,000.00), and the contract shall extend from December 1, 2023 through November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-80

**RESOLUTION AWARDING A CONTRACT FOR
ELECTRONIC TOLL SYSTEMS CONSULTING SERVICES TO
GANNETT FLEMING, INC.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires a firm to provide consulting services in assisting Commission staff in evaluating the array of operational, technical, business and financial issues involved in the upkeep and sustainability of the Commission’s current electronic toll system; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that Gannett Fleming, Inc. (“Gannett Fleming”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Gannett Fleming has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is One Hundred Thousand Dollars (\$100,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Gannett Fleming.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-81

**RESOLUTION AWARDING A CONTRACT FOR
ELECTRONIC TOLL SYSTEMS CONSULTING SERVICES TO
RUMMEL KLEPPER & KAHL**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires a firm to provide consulting services in assisting Commission staff in evaluating the array of operational, technical, business and financial issues involved in the upkeep and sustainability of the Commission’s current electronic toll system; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that Rummel Klepper & Kahl (“RK&K”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that RK&K has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge

Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with RK&K.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-82

**RESOLUTION AWARDING A CONTRACT TO PROVIDE
HEALTHCARE SERVICES TO CONCENTRA**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it is in the public interest to retain the services of a medical group to provide pre-employment, annual, drug screen and workers’ compensation physical examinations and testing of its employees, as well as other health services as required by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that Concentra submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Concentra has the required knowledge and expertise to perform the requisite professional healthcare services; and

WHEREAS, the maximum amount of this contract is Seventy-Five Thousand Dollars (\$75,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Concentra.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Seventy-Five Thousand Dollars (\$75,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-83

**RESOLUTION AWARDING A CONTRACT TO FAIRVIEW
INSURANCE AGENCY ASSOCIATES, INC. TO SERVE AS
THE COMMISSION'S HEALTHCARE INSURANCE BROKER**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in healthcare and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Fairview Insurance Agency Associates, Inc. ("Fairview") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that the firm Fairview has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, the Commission has determined to appoint Fairview as its Healthcare Insurance Broker for medical/hospitalization, dental and prescription services; and

WHEREAS, Fairview shall be entitled to receive consideration directly from insurance providers based on a percentage of the premiums paid by the Commission for certain policies obtained on its behalf by Fairview as shall be determined; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such healthcare insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Fairview for the services hereinabove expressed.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The contract shall extend for the term of one (1) year from December 1, 2023 to and until November 30, 2024.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-84

RESOLUTION AWARDING A CONTRACT TO CONNER STRONG & BUCKELEW TO SERVE AS THE COMMISSION'S INSURANCE BROKER

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in general liability, property, and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Conner Strong & Buckelew ("Conner Strong") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Conner Strong has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, as consideration Conner Strong shall receive a percentage of the premiums paid by the Commission for all new policies obtained on its behalf by Conner

Strong as shall be determined by the insurer and Conner Strong; and

WHEREAS, based upon estimates provided by Conner Strong, the premiums for such policies as described above shall not exceed Four Million, Six Hundred Five Thousand One Hundred Eighty-One Dollars (\$4,605,181.00), and sufficient funds are available for payment for those premiums as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Conner Strong.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed the estimated premiums as indicated above, and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-85

**RESOLUTION AWARDING A CONTRACT FOR FINANCIAL
ADVISORY SERVICES TO ACACIA FINANCIAL GROUP,
INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a financial advisory/consulting firm to provide financial advisory and consulting services to include, but not be limited to, consultation and advice to the Commission regarding its economic development and improvement authority initiatives; pooled lease, loan, and other financial transactions; Commission investments; and other financial advisory services which may be requested by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Acacia Financial Group, Inc. ("Acacia") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Acacia has the required knowledge and expertise to perform the requisite professional financial services; and

WHEREAS, the maximum amount of this contract is Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Acacia.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-86

**RESOLUTION AWARDING A CONTRACT TO MALAMUT
& ASSOCIATES LLC TO ACT AS SOLICITOR AND GENERAL
COUNSEL AND BOND COUNSEL**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a solicitor to provide legal services to the Commission including general supervision over the problems of law which concern the Commission; attendance at official Commission meetings; furnishing of such legal opinions and the rendering of such legal advice as may be requested pertaining to Commission business; providing advice and representation on matters involving: administrative, governmental, and regulatory issues, contractual and personnel matters; employment-related matters including workers' compensation, labor negotiations and

collective bargaining issues; litigation matters; real estate and related matters; insurance matters; the examination of certain contracts to which the Commission is or may become a party when that shall be necessary; the oversight of litigation to which the Commission may become a party; expertise in certain legal matters involving the Commission's economic development authority and initiatives, including serving as bond counsel, and such other matters as shall be assigned by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Malamut & Associates LLC. ("Malamut") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Malamut has the required knowledge and expertise to perform the requisite professional legal services; and

WHEREAS, the maximum amount of this contract is Eight Hundred Thousand Dollars (\$800,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Malamut.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Eight Hundred Thousand Dollars (\$800,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-87

**RESOLUTION AWARDING A CONTRACT FOR ACCOUNTING
AND AUDITING SERVICES TO BOWMAN & COMPANY**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an auditor with expertise in public sector accounting and auditing for a public agency which may include providing financial advisory and other services and support relevant to the Commission’s economic development initiatives; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that Bowman & Company (“Bowman”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Bowman has the required knowledge and expertise to perform the requisite professional auditing/accounting services; and

WHEREAS, the maximum amount of this contract is One Hundred Twenty-Five Thousand Dollars (\$125,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such “Professional Services” and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Bowman.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-88

**RESOLUTION AWARDING A CONTRACT FOR
EMPLOYEE ASSISTANCE SERVICES TO COOPER
UNIVERSITY HOSPITAL EMPLOYEE ASSISTANCE
PROGRAM**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a mental health professional capable of providing employee assistance professional services for the Bridge Commission employees and their families; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that Cooper University Hospital Employee Assistance Program (“Cooper EAP”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Cooper EAP has the required knowledge and expertise to perform the requisite employee assistance services; and

WHEREAS, the maximum amount of this contract is Six Thousand, Seventy Dollars (\$6,070.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Cooper EAP.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Six Thousand, Seventy Dollars (\$6,070.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-89

RESOLUTION AWARDING A CONTRACT TO BRIDGE INTELLIGENCE LLC FOR SOFTWARE DEVELOPMENT FOR ASSET MANAGEMENT/STRUCTURAL HEALTH MONITORING (iCOMPASS)

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a qualified consulting engineering firm to perform support of the Commission’s iCOMPASS Program and Structural Health Monitoring (“SHM”) System Development for the Burlington-Bristol, Tacony-Palmyra, and Riverside-Delanco Bridges; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Bridge Intelligence LLC (“Bridge Intelligence”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Bridge Intelligence has the required knowledge and expertise to perform the requisite iCOMPASS SHM system development; and

WHEREAS, the maximum amount of this contract shall be Two Hundred Thousand Dollars (\$200,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to CME, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Bridge Intelligence.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Two Hundred Thousand Dollars (\$200,000.00), and the contract shall extend from December 1, 2023 to and until November 30, 2024.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-90

RESOLUTION AWARDING A CONTRACT FOR EMPLOYEE PSYCHOLOGICAL TESTING SERVICES TO THE BURLINGTON CENTER FOR HUMAN GROWTH, INC.

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of a mental health professional to provide comprehensive clinical interview and assessment services for applicants for employment by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that the Burlington Center for Human Growth, Inc. (“BCHG”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that BCHG has the required knowledge and expertise to perform the requisite professional employment psychological testing services; and

WHEREAS, the maximum amount of this contract is Five Thousand Dollars (\$5,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with BCHG.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Five Thousand Dollars (\$5,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-91

RESOLUTION AWARDING A CONTRACT FOR DATABASE CONSULTING SERVICES TO CAS SYSTEMS, INC.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires certain database consulting services, specifically for network, hardware and software support services, and enhancement of EZ-Pass and electronic toll collection systems and other database consulting services; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that CAS Systems, Inc. (“CAS”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that CAS has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is One Hundred Fifty Thousand Dollars (\$150,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with CAS.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Fifty Thousand Dollars (\$150,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-92

RESOLUTION AWARDING A CONTRACT FOR ELECTRICAL CONSULTING ENGINEER SERVICES TO REMINGTON AND VERNICK ENGINEERS (TASK 1)

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise in electrical engineering consulting matters; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP"), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Remington and Vernick Engineers ("R&V") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a proposal that for consulting engineer services, which they have identified as Task 1, that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for the performance of electrical engineering consulting services for the Commission, consistent with Task 1 in the R&V price proposal.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred and Thirty-Eight Thousand Seven Hundred and Sixty Dollars (\$138,760.00), and the contract shall extend for the period of one year, from November 14, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-93

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
AND VERNICK ENGINEERS TO PROVIDE ENGINEERING
CONSULTING SERVICES FOR ELECTRICAL REPAIRS AND
PROJECTS ASSIGNED TO THE COMMISSION'S
MAINTENANCE DEPARTMENT (TASK 2)**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with consulting support expertise to provide direction, assistance, and/or close out documentation, as applicable, for electrical repair and project tasks assigned to the Commission's maintenance department; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP"), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm ("R&V") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 2, that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, consulting support expertise to provide direction, assistance, and/or close out documentation, as applicable, for electrical repair and project tasks assigned to the Commission's maintenance department, as set forth in Task 2 of the R&V price proposal.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred and Fifty-Five Thousand and Forty Dollars (\$155,040.00), and the contract shall extend for the time period from November 14, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-94

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
AND VERNICK ENGINEERS TO PROVIDE OUTSIDE
CONTRACTOR ELECTRICAL INSPECTION
RECOMMENDATION IMPLEMENTATION FOR MINOR
TASKS (TASK 3)**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with consulting support expertise to provide electrical engineering services including direction on the repair/scope/resolution and assistance in locating the deficiency and/or the limits of the repair for minor electrical work assigned to outside contractors on an as-needed basis; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”) for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick Engineers firm (“R&V”) was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which the Commission has identified as Task 3 which provides favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, consulting support expertise to provide electrical engineering services including direction on the repair/scope/resolution and assistance in locating the deficiency and/or the limits of the repair for minor electrical work assigned to outside contractors on an as-needed basis, as set forth in Task 3 of the R&V price proposal.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred and Fifty Thousand Seven Hundred and Eighty Dollars (\$250,780.00), and the contract shall extend for the time period from November 14, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-95

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
AND VERNICK ENGINEERS TO PROVIDE ELECTRICAL
ENGINEERING CONSULTING SERVICES FOR
INFORMATION TECHNOLOGY PROJECTS (TASK 4)**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with consulting support expertise to provide direction, assistance, and/or close out documentation, as applicable, for information technology projects; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm (“R&V”) was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 4, that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, consulting support expertise to provide direction, assistance, and/or close out documentation, as applicable, for information technology projects, as set forth in Task 4 of the R&V price proposal.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Thirty-Seven Thousand and Twenty Dollars (\$37,020.00), and the contract shall extend for the time period from November 14, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-96

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
AND VERNICK ENGINEERS TO PROVIDE ENGINEERING
CONSULTING SERVICES FOR INSPECTION AND SUPPORT
FOR THE BCBC ELECTRICAL MAINTENANCE CONTRACT
BCBC-202304 (TASK 5)**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with consulting support expertise to provide full-time, on-site construction inspection and support for the BCBC Electrical Maintenance Contract BCBC-202304 Task 5: Task 5a TPB Traffic Signals and Controls CMCI (202304 Task 1), Task 5b Burlington Outer Circle Roadway Lighting and Pole Base Repairs CMCI (202304 Task 2), Task 5c Burlington Roadway Light wiring Repairs CMCI (202304 Task 4), Task 5d BBB Conduit Fitting Replacement CMCI (202304 Task 4), Task 5e BBB Ground Connections Repair CMCI (202304 Task 5), Task 5f BBB Flexible Conduit Repair CMCI (202304 Task 6), Task 5g BBB Abandoned Festoon Cable Demolition CMCI (202304 Task 7), Task 5h BBB Damaged Handhole Replacement CMCI (202304 Task 8), Task 5i Burlington Lighting Repairs CMCI (202304 Task 9), Task 5j RDB Advance Warning Sign and Siren Wiring CMCI (202304 Task 10), Task 5k RDB Conduit Repairs CMCI (202304 Task 11), and Task 5l Unspecified Task Oversight & CMCI, such work to include direction, assistance, and/or close out documentation, as applicable, for electrical repair and project tasks assigned under the Commission’s electrical maintenance contract; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm (“R&V”) was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 5, that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, consulting support expertise to provide direction, assistance, and/or close out documentation, as applicable, for electrical repair and project tasks assigned to the Commission’s maintenance department, as set forth in Task 5 of the R&V price proposal.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Eight Hundred and Fifteen Thousand Two Hundred and Ten Dollars (\$815,210.00), and the contract shall extend for the time period from November 14, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-97

**RESOLUTION AWARDING A CONTRACT FOR
CONSTRUCTION MANAGEMENT AND INSPECTION
SERVICES TO PENNONI ASSOCIATES, INC. FOR TACONY-
PALMYRA BRIDGE STRUCTURAL STEEL REPAIRS BCBC
202305**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm, with expertise in construction management and construction inspection services, for the Tacony-Palmyra Bridge Structural Steel Repairs project; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s RFP for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Pennoni Associates, Inc. (“Pennoni”) was qualified to serve the Commission; and

WHEREAS, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni for construction management and construction inspection services for the Tacony-Palmyra Bridge Structural Steel Repairs project, as set forth in the proposal that was submitted by Pennoni Associates, Inc. as BCBC 202305.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Five Hundred and Twenty-One Thousand Two Hundred and Ninety-Two Dollars (\$521,292.00), and the contract shall

extend for the period of one year, from November 14, 2023 to and until the projects are completed.

4. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-98

**RESOLUTION AWARDING A CONTRACT FOR
CONSTRUCTION MANAGEMENT AND INSPECTION
SERVICES TO PENNONI ASSOCIATES, INC. FOR
MAINTENANCE OF BRIDGES, EQUIPMENT AND OTHER
FACILITIES (2023-2024) BCBC 202306 TASK NOS. 1
THROUGH 5 AND TASK LS-1 THROUGH LS-3**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm, with expertise in construction management and inspection services, for the Commission’s Maintenance of Bridges, Equipment and Other Facilities project (2023-2024); and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s RFP for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Pennoni Associates, Inc. (“Pennoni”) was qualified to serve the Commission; and

WHEREAS, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni for construction management and inspection services for the Commission’s Maintenance of Bridges, Equipment and Other Facilities project (2023-2024), as set forth in the proposal that was submitted by Pennoni Associates, Inc. as BCBC 202306 Tasks Nos. 1 through 5 and Task LS-1 through LS-3.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Three Hundred Ninety-Five Thousand Two Hundred and Forty Dollars (\$395,240.00), and the contract shall extend for the period of one year, from November 14, 2023 to and until the projects are completed.

4. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-99

RESOLUTION AMENDING THE CONTRACT WITH ENVIRONMENTAL RESOLUTIONS, INC. FOR ENGINEERING SERVICES FOR THE PALMYRA COVE NATURE PARK TRAIL RESTORATION AND BOARDWALK AND OBSERVATION PIER IMPROVEMENTS

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise in engineering services required for restoration and improvements for the Palmyra Cove Nature Park facilities; and

WHEREAS, pursuant to Resolution No. 2021-64, the Commission entered into a contract with Environmental Resolutions, Inc. ("ERI") to provide those professional engineering services; and

WHEREAS, additional engineering investigative and geotechnical services under this contract are required, and it is necessary to increase the appropriation for such services by an additional Forty-Six Thousand Dollars (\$46,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2021-64 appointing ERI are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Forty-Six Thousand Dollars (\$46,000.00) be and hereby is appropriated to pay the fees, expenses, and costs pursuant to the existing contract between the Commission and ERI.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-100

**RESOLUTION AWARDING A CONTRACT FOR
STRUCTURAL ENGINEERING CONSULTING SERVICES TO
PENNONI ASSOCIATES, INC.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in structural engineering consulting matters; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”) for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Pennoni Associates, Inc. (“Pennoni”) was qualified to serve the Commission; and

WHEREAS, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni for the performance of structural engineering consulting services for the Commission.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

4. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-101

**RESOLUTION AWARDING A CONTRACT FOR BUILDINGS
AND GROUNDS CONSULTING ENGINEER SERVICES TO
THE ALAIMO GROUP**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in buildings and grounds consulting engineering matters; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Alaimo Group (“Alaimo”) was qualified to serve the Commission, and

WHEREAS, the Commission also determined that Alaimo submitted a proposal that provided favorable contract terms and conditions for the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

4. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Alaimo for the performance of buildings and grounds consulting engineering services for the Commission.

5. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

6. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from December 1, 2023 to and until November 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-102

**RESOLUTION AWARDING A CONTRACT TO ROAD-CON
INC. FOR TACONY-PALMYRA STRUCTURAL STEEL
REPAIRS (BCBC-202305)**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a contractor who is capable of providing specialized construction and repair services for the Commission, for the project titled “Tacony-Palmyra Structural Steel Repairs (BCBC-202305)”; and

WHEREAS, the Commission solicited and accepted bids from such contracting firms and opened said bids on October 26, 2023; and

WHEREAS, the Commission is satisfied that Road-Con Inc.(“Road-Con”) was the

lowest of three bidders and has submitted a satisfactory and responsive bid, and has the required knowledge and expertise to perform such services; and

WHEREAS, the maximum amount of this contract with Road-Con shall be Two Million Eight Hundred Twenty-Five Thousand Four Hundred and Twenty-One Dollars (\$2,825,421.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for specialized construction and repair services, as set forth above, to Road-Con, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Road-Con.

2. The maximum amount of this contract shall not exceed Two Million Eight Hundred Twenty-Five Thousand Four Hundred and Twenty-One Dollars (\$2,825,421.00), and the contract shall extend from November 14, 2023 to and until January 30, 2025.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-103

**RESOLUTION TO CREATE A POOL OF QUALIFIED
ENGINEERING PROFESSIONALS**

WHEREAS, the Burlington County Bridge Commission (“Commission”) places the public trust above all else, and remains steadfast in its commitment to adhering to the highest ethical standards in the conduct of its business on behalf of its users, toll payers, and the taxpayers of Burlington County; and

WHEREAS, in furtherance of those standards, the Commission utilizes a competitive, quality-based, fair and open process for soliciting qualifications and/or proposals for the award of professional services contracts; and

WHEREAS, the Commission adopted Resolution No. 2005-01, which establishes policies and procedures for obtaining said qualifications and/or proposals; and

WHEREAS, the Commission has significant recurring needs for one or more engineers, duly licensed in the State of New Jersey, to provide specialized engineering services to the Commission in the pursuit of its business; and

WHEREAS, the Commission publicly advertised Request for Qualifications (“RFQ”) to create a pool of qualified engineering professionals for the required

professional services for the time period from December 1, 2023 to and until November 30, 2026, with the selected professionals serving pursuant to an open-ended contract, and at a price for the required services that is deemed acceptable and advantageous by the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. Commission staff are authorized to create a pool of qualified engineers to provide required engineering services to the Commission for the time period from December 1, 2023 to and until November 30, 2026, pursuant to an open-ended contract, and at a price for the required services that is deemed acceptable and advantageous by the Commission.

2. The following is a list of the qualified engineering firms entered into the pool:

Alaimo Group
Colliers Engineering & Design, Inc.
Concord Engineering Group, Inc.
Consulting Engineer Services
Environmental Resolutions, Inc.
French & Parrello Associates
Greenman-Pedersen, Inc.
KSE Engineering
Naik Consulting Group, PC
Pennonni Associates
PS&S Architecture & Engineering, PC
Remington & Vernick Engineers
T&M Associates
Traffic Planning and Design, Inc.
W.J. Castle, P.E. & Associates, PC
WSP, USA, Inc.

3. The engineering firms selected for the pool of qualified engineers shall be issued Request for Proposals (“RFP”) based on the needs of the Commission.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-104

**RESOLUTION TO CREATE A POOL OF QUALIFIED
ARCHITECTURAL PROFESSIONALS**

WHEREAS, the Burlington County Bridge Commission (“Commission”) places the

public trust above all else, and remains steadfast in its commitment to adhering to the highest ethical standards in the conduct of its business on behalf of its users, toll payers, and the taxpayers of Burlington County; and

WHEREAS, in furtherance of those standards, the Commission utilizes a competitive, quality-based, fair and open process for soliciting qualifications and/or proposals for the award of professional services contracts; and

WHEREAS, the Commission adopted Resolution No. 2005-01, which establishes policies and procedures for obtaining said qualifications and/or proposals; and

WHEREAS, the Commission has significant recurring needs for one or more architects, duly licensed in the State of New Jersey, to provide specialized architectural services to the Commission in the pursuit of its business; and

WHEREAS, the Commission publicly advertised Request for Qualifications (“RFQ”) to create a pool of qualified architectural professionals for the required professional services for the time period from December 1, 2023 to and until November 30, 2026, with the selected professionals serving pursuant to an open-ended contract, and at a price for the required services that is deemed acceptable and advantageous by the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. Commission staff are authorized to create a pool of qualified architects to provide required architectural services to the Commission for the time period from December 1, 2023 to and until November 30, 2026, pursuant to an open-ended contract, and at a price for the required services that is deemed acceptable and advantageous by the Commission.

2. The following is a list of the qualified architectural firms entered into the pool:

DRG Architects
PS&S Architecture & Engineering, PC
Tri-State Architects, PC
USA Architects

3. The architectural firms selected for the pool of qualified architects shall be issued Request for Proposals (“RFP”) based on the needs of the Commission.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2023-105

**RESOLUTION AWARDING THE ANNUAL CONTRACT
FOR MAINTENANCE OF BRIDGES, EQUIPMENT AND
OTHER FACILITIES TO A. P. CONSTRUCTION, INC.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires a contractor to provide for the regular maintenance of the Commission’s bridges, equipment and other facilities; and

WHEREAS, bids were solicited by the Purchasing Agent for a contract entitled “Maintenance of Bridges, Equipment and Other Facilities (BCBC-202306)” for the period ending September 30, 2024 pursuant to N.J.S.A. 40A:11-15(6); and accepted and opened said bids on November 9, 2023; and

WHEREAS, the Commission is satisfied that A. P. Construction, Inc. (“A.P.”) was the lowest of two bidders and has submitted a satisfactory and responsive bid, and has the required knowledge and expertise to perform such services; and

WHEREAS, the maximum amount of this contract shall be One Million, Four Hundred and Eighty-Nine Thousand, Seven Hundred and Forty-Seven Dollars and Sixty Cents (\$1,489,747.60); and

WHEREAS, sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Purchasing Agent and the Resident Engineer have reviewed and made recommendations for the award of the contract, and A.P. has indicated that it will honor the bid prices submitted on November 9, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards the annual maintenance contract to A.P., and the Executive Director and the Secretary of the Bridge Commission are hereby authorized to execute a contract with A.P.

2. The maximum amount of this contract shall not exceed One Million, Four Hundred and Eighty-Nine Thousand, Seven Hundred and Forty-Seven Dollars and Sixty Cents (\$1,489,747.60), and the contract shall extend for the period December 1, 2023 to September 30, 2024.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>PROBATION — Requires Commission Approval</u>	<u>Effective</u>
Harry A. Lewis Economic Development Specialist	10/03/2023

<u>NEW HIRE — Requires Commission Approval</u>	<u>Effective</u>
Michael Ott Director of Projects and Engineering	11/13/2023

Chairman Riggins requested to approve by block. Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Riggins called for any old business to come before the Commission. There was no old business reported to the Commission.

NEW BUSINESS

Chairman Riggins called for any new business to come before the Commission. There was no new business reported to the Commission.

PUBLIC COMMENT

Chairman Riggins called for any public comment to come before the Commission. The Commission received no public comment, and Chairman Riggins closed the public comment portion of the meeting accordingly.

Chairman Riggins asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Nunes moved to adjourn the meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

Respectfully submitted,



Kathleen M. Wiseman
Secretary