

**BURLINGTON COUNTY BRIDGE COMMISSION**  
**MEETING MINUTES**  
**JANUARY 10, 2023**

*Meeting held via phone conference due to the COVID-19 crisis.*

Chairman Riggins called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 14, 2022 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman Matthew J. Riggins  
Vice-Chairwoman Sandra Nunes  
Commissioner Latham Tiver

Others Present: Joseph Andl, Executive Director  
Christine J. Nociti, Chief Financial Officer  
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records  
Anthony T. Drollas Jr., Solicitor  
Constance Borman, Human Resources Director  
Patrick Reilly, Director of Public Safety and Security  
Frederick Gabriele, Director of Maintenance  
John Moore, Director, Palmyra Cove Nature Park/Institute  
for Earth Observations  
Rob Wells, Director, Economic Development &  
Regional Planning  
Sascha Harding, Director of Engineering  
Michael McCarron,  
Director of Tolls and Tower Operations  
Ronald Cesaretti, Director/IT & ETC  
Manvir S. Pandher, Information Technician  
Jay Springer, Jr., Manager, Burlington-Bristol Bridge  
Stephanie Brandt, Accounting Manager  
Geneva Rijs, Assistant Director, HR  
Kathleen Hanuscin, Senior Administrative Assistant

Vice-Chairwoman Nunes led the flag salute followed by a moment of silence.

### **APPROVAL OF MINUTES**

Vice-Chairwoman Nunes moved to approve the minutes of the November 9, 2022 Commission Meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

### **DISBURSEMENTS LIST**

Vice-Chairwoman Nunes moved to approve disbursements made from November 10, 2022 through January 10, 2023 as included in the list as presented. Commissioner Tiver seconded the motion. The motion passed with the following abstentions:

Commissioner Tiver abstained from Voucher Numbers 22-00900, 22-00897, 23-00233 and 23-00263.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Andl asked the Commission to consider the following resolutions. Chairman Riggins suggested that they move Resolutions 2023-01 through 2023-15 by block. For those resolutions, Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

#### **RESOLUTION NO. 2023-01**

#### **RESOLUTION AWARDING A CONTRACT FOR DATABASE CONSULTING SERVICES TO CAS SYSTEMS, INC.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") has determined that it requires certain database consulting services, specifically for network, hardware and software support services, and enhancement of EZ-Pass and electronic toll collection systems and other database consulting services; and

**WHEREAS**, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that CAS Systems, Inc. ("CAS") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

**WHEREAS**, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Commission is satisfied that CAS has the required knowledge and expertise to perform the requisite database consulting services; and

**WHEREAS**, the maximum amount of this contract is Two Hundred Thousand Dollars (\$200,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with CAS.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred Thousand Dollars (\$200,000.00), and the contract shall extend for the period of one year, from December 1, 2022 to and until November 30, 2023.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-02**

**RESOLUTION AWARDING A CONTRACT FOR EMPLOYEE  
PSYCHOLOGICAL TESTING SERVICES TO THE  
BURLINGTON CENTER FOR HUMAN GROWTH, INC.**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires the services of a mental health professional to provide comprehensive clinical interview and assessment services for applicants for employment by the Commission; and

**WHEREAS**, upon receipt and review of the proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that the Burlington Center for Human Growth, Inc. (“BCHG”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

**WHEREAS**, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Commission is satisfied that BCHG has the required knowledge and expertise to perform the requisite professional employment psychological testing services; and

**WHEREAS**, the maximum amount of this contract is Five Thousand Dollars (\$5,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with BCHG.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Five Thousand Dollars (\$5,000.00), and the contract shall extend for the period of one year, from December 1, 2022 to and until November 30, 2023.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-03**

**RESOLUTION AMENDING A CONTRACT WITH PENNONI ASSOCIATES, INC. FOR DESIGN SERVICES AND THE PREPARATION OF BID DOCUMENTS FOR THE BURLINGTON BRISTOL BRIDGE TOWER SPANS DECK REPLACEMENT PROJECT**

**WHEREAS**, pursuant to Resolution 2022-09, the Burlington County Bridge Commission ("Commission") entered into a contract with Pennoni Associates, Inc. ("Pennoni") to perform design services and the preparation of bid documents for the Burlington Bristol Bridge ("BBB") Tower Spans Deck Replacement Project; and

**WHEREAS**, the Commission has determined that it is necessary to authorize the performance of additional inspection services work under the contract, and to increase the contract amount by an additional Six Hundred Forty-Nine Dollars and Four Cents (\$649.04).

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution 2022-09, and the contract executed pursuant thereto, are incorporated herein by reference, and for the reasons hereinabove expressed, the required additional services are hereby authorized, and an additional sum of Six Hundred Forty-Nine Dollars and Four Cents (\$649.04). Sufficient funds are available for payment for the above services provided under the contract, as evidenced by the Certificate of Availability of Funds, attached.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-04**

**RESOLUTION AMENDING CONTRACT FOR ELECTRICAL CONSULTING ENGINEER SERVICES TO REMINGTON AND VERNICK ENGINEERS**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in electrical engineering consulting matters; and for such consulting services associated with the new electrical service entrance disconnect at the Palmyra Administration Building; and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s RFP for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm (“R&V”) was qualified to serve the Commission, and

**WHEREAS**, the Commission also determined that R&V submitted a price proposal for the required specialized engineering services that provided favorable contract terms and conditions for the Commission; and

**WHEREAS**, pursuant to Resolution No. 2021-07, the Commission awarded a contract for electrical consulting engineering services to R&V; and

**WHEREAS**, the Commission has since determined that it requires additional electrical consulting engineering services from R&V, as set forth above, in an additional amount not to exceed Thirty-Three Thousand Eight Hundred Sixty-Eight Dollars and Sixty-Nine Cents (\$33,868.69).

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for the performance of electrical engineering consulting services for the Commission as set forth above.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The terms, conditions and duties outlined in Resolution No. 2021-07 appointing R&V are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Thirty-Three Thousand Eight Hundred Sixty-Eight Dollars and Sixty-

Nine Cents (\$33,868.69), and the contract shall extend for the period of one year, from December 1, 2022 to and until November 30, 2023.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-05**

**RESOLUTION AMENDING THE CONTRACT WITH  
REMINGTON AND VERNICK ENGINEERS FOR THE  
BURLINGTON-BRISTOL BRIDGE AND RIVERSIDE-  
DELANCO BRIDGE ELECTRICAL MAINTENANCE  
PROJECT BCBC-202105**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in electrical maintenance repair and related tasks; and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”) for specialized engineering services, the Commission determined that the Remington Vernick firm (“R&V”) was qualified to serve the Commission, and

**WHEREAS**, the Commission also determined that R&V submitted a price proposal to provide specialized engineering services that provided favorable contract terms and conditions for the Commission; and

**WHEREAS**, pursuant to Resolution No. 2022-44, the Commission awarded a contract for electrical maintenance repair and related tasks to R&V, in an amount not to exceed \$62,900.00, and the contract was for the time period from May 1, 2022 to and until the completion of work on the project.; and

**WHEREAS**, the Commission has since determined that the original start date of said contract was February 1, 2022 and not May 1, 2022 as referenced on Resolution No. 2022-44; and

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2022-44 appointing R&V, are incorporated herein by reference, and for the reasons hereinabove expressed, the correct start date for the contract is February 1, 2022.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the

motion. The motion passed unanimously.

**RESOLUTION NO. 2023-06**

**RESOLUTION AWARDING A CONTRACT TO COMCAST BUSINESS COMMUNICATIONS, LLC FOR VOICE, DATA & INTERNET SERVICES**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires the services of a firm to provide various voice, data and internet communication services for the Commission; and

**WHEREAS**, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Comcast Business Communications, LLC. (“Comcast”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

**WHEREAS**, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the Commission is satisfied that Comcast has the required knowledge and expertise to perform the requisite services; and

**WHEREAS**, the maximum amount of this contract shall be One Hundred Thousand Dollars (\$100,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Comcast.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period of one year, from January 1, 2023 to and until December 31, 2023 with up to two additional one year renewals at the option of the Commission pursuant to N.J.S.A. 40A:11-4.2.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-07**

**RESOLUTION APPROVING CHANGE ORDER NO. 1 TO INCREASE CONTRACT TIME TO CARR & DUFF, INC. FOR THE BURLINGTON-BRISTOL BRIDGE AND THE TACONY-PALMYRA BRIDGE STRUCTURAL HEALTH MONITORING SYSTEM PROJECT**

**WHEREAS**, pursuant to Resolution 2022-39 the Commission entered into a contract with Carr & Duff, Inc. ("Carr & Duff"), to provide certain specialized construction services for the Bridge Commission, including services for the project titled "Burlington-Bristol Bridge and Tacony-Palmyra Bridge Structural Health Monitoring System (BCBC-202203)"; and

**WHEREAS**, Carr & Duff has requested a time extension to their proposal as submitted in response to supply chain issues by supplier(s), specifically: a new substantial completion date of April 17, 2023, and a contract completion date of June 16, 2023 ("Change Order No.1"); and

**WHEREAS**, the Commission is satisfied that Carr & Duff has presented Change Order No. 1 responsibly and reasonably under the circumstances.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 1 for Carr & Duff for the project titled "Burlington-Bristol Bridge and Tacony-Palmyra Bridge Structural Health Monitoring System (BCBC-202203)".

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-08**

**RESOLUTION AWARDING A CONTRACT FOR STRUCTURAL ENGINEERING CONSULTING SERVICES TO PENNONI ASSOCIATES, INC.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise in structural engineering consulting



matters; and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP") for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Pennoni Associates, Inc. ("Pennoni") was qualified to serve the Commission; and

**WHEREAS**, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni for the performance of structural engineering consulting services for the Commission.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred Thousand Dollars (\$200,000.00), and the contract shall extend for the period of one year, from December 1, 2022 to and until November 30, 2023.

4. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-09**

**RESOLUTION AWARDING A CONTRACT FOR ELECTRICAL CONSULTING ENGINEER SERVICES TO REMINGTON AND VERNICK ENGINEERS (TASK 29)**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise in electrical engineering consulting matters; and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP"), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Remington and

Vernick Engineers (“R&V”) was qualified to serve the Commission, and

**WHEREAS**, the Commission also determined that R&V submitted a proposal that for consulting engineer services, which they have identified as Task 29, that provided favorable contract terms and conditions for the Commission;

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for the performance of electrical engineering consulting services for the Commission, consistent with Task 29 in the R&V price proposal.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Thirty Thousand Dollars (\$130,000.00), and the contract shall extend for the period of one year, from November 9, 2022 to and until November 30, 2023.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-10**

**RESOLUTION AWARDING A CONTRACT TO REMINGTON AND VERNICK ENGINEERS TO PROVIDE ENGINEERING CONSULTING SERVICES FOR ELECTRICAL REPAIR AND PROJECTS ASSIGNED TO THE COMMISSION’S MAINTENANCE DEPARTMENT (TASK 30)**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with consulting support expertise to provide direction, assistance, and/or close out documentation, as applicable, for electrical repair and project tasks assigned to the Commission’s maintenance department; and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm (“R&V”) was qualified to serve the Commission, and

**WHEREAS**, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 30, that provided

favorable contract terms and conditions for the Commission; and

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, consulting support expertise to provide direction, assistance, and/or close out documentation, as applicable, for electrical repair and project tasks assigned to the Commission's maintenance department, as set forth in Task 30 of the R&V price proposal.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred and Forty Five Thousand Dollars (\$145,000.00), and the contract shall extend for the time period from November 9, 2022 to and until November 30, 2023.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-11**

**RESOLUTION AWARDING A CONTRACT TO REMINGTON  
AND VERNICK ENGINEERS TO PROVIDE ENGINEERING  
CONSULTING SERVICES FOR MINOR ELECTRICAL  
REPAIR AND PROJECTS ASSIGNED TO CONTRACTORS  
(TASK 31)**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with consulting support expertise to provide direction and assistance regarding the scope of repair and resolution to contractor(s) hired by the Commission to complete certain ranked, minor electrical repair and maintenance project tasks; and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP") for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick Engineers firm ("R&V") was qualified to serve the Commission, and

**WHEREAS**, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 31, that provided favorable contract terms and conditions for the Commission; and

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, consulting support expertise to provide direction and assistance regarding the scope of repair and resolution to contractor(s) hired by the Commission to complete certain ranked, minor electrical repair and maintenance project tasks.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred and Thirty Five Thousand Dollars (\$235,000.00), and the contract shall extend for the time period from November 9, 2022 to and until November 30, 2023.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-12**

**RESOLUTION AWARDING A CONTRACT FOR INSPECTION SERVICES TO PENNONI ASSOCIATES, INC. FOR MAINTENANCE OF BRIDGES, EQUIPMENT AND OTHER FACILITIES (2022-2023) BCBC 202206 TASK NOS. 1 THROUGH 7**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in inspection services, for the Commission’s Maintenance of Bridges, Equipment and Other Facilities (2022-2023); and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s RFP for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Pennoni Associates, Inc. (“Pennoni”) was qualified to serve the Commission; and

**WHEREAS**, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni for inspection services, for the Commission’s

Maintenance of Bridges, Equipment and Other Facilities (2022-2023), as set forth in the proposal that was submitted by Pennoni Associates, Inc. as BCBC 202206 Tasks Nos. 1 through 7.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Forty Thousand Dollars (\$140,000.00), and the contract shall extend for the period of one year, from November 23, 2022 to and until the projects are completed.

4. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

### **RESOLUTION NO. 2023-13**

#### **RESOLUTION AWARDING THE ANNUAL CONTRACT FOR MAINTENANCE REPAIRS OF ELECTRICAL EQUIPMENT AND SYSTEMS TO CHAMMINGS ELECTRIC, INC.**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires a contractor to provide for the maintenance and repairs of electrical equipment and systems of the Commission’s bridges, equipment and other facilities; and

**WHEREAS**, bids were solicited by the Commission for a contract entitled “Maintenance and Repairs of Electrical Equipment and Systems (BCBC-202209)” for the period ending; and

**WHEREAS**, the Commission is satisfied that Chammings Electric, Inc. (“Chammings”) was the only bidder and has submitted a satisfactory and responsive bid, and has the required knowledge and expertise to perform such services; and

**WHEREAS**, the maximum amount of this contract shall be One Million Seven Hundred Sixty Five Thousand Eight Hundred Fourteen Dollars (\$1,765,814.00); and

**WHEREAS**, sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

**WHEREAS**, the Director of Engineering has reviewed and made a recommendation for the award of the contract, and Chammings has indicated that it will honor the bid prices that the firm submitted on December 6, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards the annual maintenance contract to Chamblings, and the Executive Director and the Secretary of the Bridge Commission are hereby authorized to execute a contract with Chamblings.

2. The maximum amount of this contract shall not exceed One Million Seven Hundred Sixty Five Thousand Eight Hundred Fourteen Dollars (\$1,765,814.00), and the contract shall commence on December 21, 2022 and end on September 30, 2023.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2023-14**

**RESOLUTION APPROVING CHANGE ORDER NO. 1 TO  
CORNELL & COMPANY INC. FOR THE BURLINGTON-  
BRISTOL BRIDGE LIFT AND TOWER SPAN  
MISCELLANEOUS REPAIRS (BCBC-202102)**

**WHEREAS**, pursuant to Resolution 2022-07 the Burlington County Bridge Commission ("Commission") awarded a contract to Cornell & Company Inc. ("Cornell") for the project titled "Burlington-Bristol Bridge Lift and Tower Spans Miscellaneous Repairs (BCBC-202102)"; and

**WHEREAS**, the Engineer recommended by memorandum dated January 3, 2022 that Change Order No. 1 be approved, providing for the following work: (1) Pack Rust Removal for Repair No. R-1, (2) Change Paint System to Slip Critical Primer, (3) Grating Angle Support Realignment, (4) Rework Splice Plate for Repair No. C-15, (5) Precast Bolt Interference with Existing Bolts, (6) Additional Work for Repair Nos. ST-1, ST-3, CR-10, CR-11, CR-12, CR-13 and CR-15, and (7) Design, Fabrication and Installation of Three (3) Permanent Access Platforms, and

**WHEREAS**, this Change Order No. 1 requires an increase of One Hundred Ninety Seven Thousand Six Hundred and Three Dollars and Seventy-Nine Cents (\$197,603.79).

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 1 for Cornell & Company Inc. for the project titled "Burlington-Bristol Bridge Lift and Tower Spans Miscellaneous Repairs (BCBC-202102)".

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the

motion. The motion passed unanimously.

**RESOLUTION NO. 2023-15**

**RESOLUTION AWARDING A CONTRACT TO PENNONI ASSOCIATES, INC. FOR ENGINEERING SERVICES TO UPDATE THE COMMISSION'S EMERGENCY CONDITION NOTIFICATION PROCEDURE**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise to update the Commission's Emergency Condition Notification Procedure; and

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP"), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Pennoni Associates ("Pennoni") was qualified to serve the Commission, and

**WHEREAS**, the Commission also determined that Pennoni submitted a proposal that provided favorable contract terms and conditions for the Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni to provide professional services for the update of the Commission's Emergency Condition Notification Procedure.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Nineteen Thousand Two Hundred Dollars (\$19,200.00), and the contract shall extend for the time period from January 11, 2023 to and until the completion of work on the project.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

## **HUMAN RESOURCES**

Director Constance Borman reported on the following personnel issues for Commission approval:

<b><u>NEW HIRES – Requires Commission Approval</u></b>		<b><u>Effective</u></b>
Aja Ware	P/T Tolls	12/05/2022
Antoinette Primo	P/T Tolls	12/12/2022
Brandon Robinson	P/T Tolls	12/19/2022
<b><u>PROBATION – Requires Commission Approval</u></b>		<b><u>Effective</u></b>
Peter R. Taylor	Economic Development Analyst	11/16/2022
William W. Conaway	P/T Tolls	11/24/2022
<b><u>RESIGNATION – Requires Commission Approval</u></b>		<b><u>Effective</u></b>
Richard W. Wilde, Jr.	P/T Tolls	12/18/2022

Chairman Riggins requested to approve by block. Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

## **OLD BUSINESS**

Chairman Riggins called for any old business to come before the Commission. There was no old business reported to the Commission.

## **NEW BUSINESS**

Chairman Riggins called for any new business to come before the Commission. There was no new business reported to the Commission.

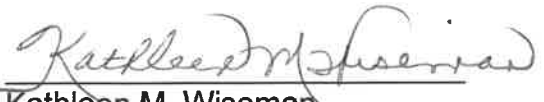
## **PUBLIC COMMENT**

Chairman Riggins called for any public comment to come before the Commission. The Commission received no public comment, and the Chairman closed the public comment portion of the meeting accordingly.



Chairman Riggins asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Nunes moved to adjourn the meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

Respectfully submitted,

  
Kathleen M. Wiseman  
Secretary