

**BURLINGTON COUNTY BRIDGE COMMISSION**  
**MEETING MINUTES**  
**MARCH 8, 2022**

*Meeting held via phone conference due to the COVID-19 crisis.*

Chairman Riggins called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 17, 2021 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman Matthew J. Riggins  
Vice-Chairwoman Sandra Nunes  
Commissioner Latham Tiver

Others Present: Joseph Andl, Executive Director  
Christine J. Nociti, Chief Financial Officer  
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records  
Anthony T. Drollas Jr., Solicitor  
Constance Borman, Human Resources Director  
James Fletcher, Director of Maintenance  
John Moore, Director, Palmyra Cove Nature Park/Institute  
for Earth Observations  
Dennis Stewart, Assistant Manager,  
Burlington-Bristol Bridge  
Sascha Harding, Director of Engineering  
Michael McCarron,  
Director of Tolls and Tower Operations  
Manvir S. Pandher, Information Technician  
Stephanie Brandt, Accounting Manager  
Geneva Rijs, Assistant Director, HR  
Kathleen Hanuscin, Senior Administrative Assistant  
Darby McGee, Burlington County Resident

Commissioner Tiver led the flag salute followed by a moment of silence.

**APPROVAL OF MINUTES**

Vice-Chairwoman Nunes moved to approve the minutes of the February 8, 2022 Commission Meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

### DISBURSEMENTS LIST

Vice-Chairwoman Nunes moved to approve disbursements made from February 9, 2022 through March 8, 2022 as included in the list as presented. Commissioner Tiver seconded the motion. The motion passed with the following abstentions:

Commissioner Tiver abstained from Voucher Numbers 21-00872.

### EXECUTIVE DIRECTOR'S REPORT

Executive Director Andl asked the Commission to consider the following resolutions. Chairman Riggins suggested that they move Resolutions 2022-21 through 2022-30 by block. For those resolutions, Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

#### RESOLUTION NO. 2022-21

**SUPPLEMENTAL RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AUTHORIZING THE ISSUANCE OF LEASE REVENUE BONDS OR NOTES, SERIES 2022A AND SUPPLEMENTING THE COMMISSION'S RESOLUTION ENTITLED "RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AUTHORIZING THE ISSUANCE OF LEASE REVENUE BONDS OR NOTES (2018 COUNTY LEASING PROGRAM), SERIES 2019, DULY ADOPTED ON NOVEMBER 4, 2019 AS AMENDED ON MARCH 9, 2020 and MARCH 9, 2021**

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#### **BACKGROUND**

**WHEREAS**, the Burlington County Bridge Commission (the "Commission") was created by a resolution adopted by the Board of Chosen Freeholders of the County of Burlington, New Jersey (the "County") pursuant to Self Liquidating Bridges Act of the State of New Jersey, constituting Article 2 of Chapter 17 of the Pamphlet Laws of 1934, as amended and supplemented (the "Act"); and

**WHEREAS**, the Commission has the authority to issue notes pursuant to Resolution 2019-63, of the Commission duly adopted on November 4, 2019 and entitled "Resolution Authorizing The Issuance Of Lease Revenue Bonds or Notes (2018 County Leasing Program), Series 2019" (the "*2018 Bond Resolution*", as the same may be further amended and supplemented (collectively, the "Bond Resolution")); and

**WHEREAS**, the 2018 Bond Resolution authorized the Commission to issue not-to-exceed \$76,000,000.00 in Lease Revenue Bonds or Notes for the purpose of temporarily financing a portion of the costs the County's 2018 Capital Budget consisting of the construction of various infrastructure improvements (collectively, the "Improvements") and acquisition and installation of various items of capital equipment (collectively, the "Equipment" and together with the Improvements, the "2018 Capital Program"); and

**WHEREAS**, on November 21, 2019, the Commission issued its \$20,500,000 Lease Revenue Notes, Series 2019D, (the "Series 2019D Notes") for the purpose of (i) financing \$20,500,000 in costs of construction of the Improvements and acquisition and installation of items of Equipment (the "2019D Capital Program") and (ii) paying the costs and expenses associated with the issuance of the Series 2019D Notes (the "2019D Project"), and to secure the Series 2019D Notes, the Commission and the County will execute (x) an Improvement Lease and Agreement, dated November 21, 2019 (the "2018 Improvement Lease") and (y) an Equipment Lease and Agreement, dated November 21, 2019 (the "2018 Equipment Lease") (the "2018 Improvement Lease" and together with the 2018 Equipment Lease the "2018 Leases"); and

**WHEREAS**, the Series 2019D Notes matured on April 17, 2020; and

**WHEREAS**, on April 16, 2020, the Commission issued its \$20,500,000 Lease Revenue Notes, Series 2020A (the "Series 2020A Notes") to (i) temporarily refinance the Commission's \$20,500,000 Series 2019D Notes and (ii) pay the costs and expenses associated with the issuance of the Series 2021A Notes (the "2020A Project"), and

**WHEREAS**, the Commission authorized a First Amendment to the 2018 Leases to provide for the payments of Rentals by the County in connection with the issuance of the Series 2020A Notes; and

**WHEREAS**, the Series 2020A Notes will mature on April 15, 2021; and

**WHEREAS**, on April 14, 2021, at the request of the county, the Commission issued its \$47,000,000 Lease Revenue Bonds or Notes, Series 2021A (the "Series 2021 Obligations") to (i) temporarily refinance the Commission's \$20,500,000 Series 2020A Notes (ii) to finance \$26,500,000 in additional costs of construction of the Improvements and acquisition and installation of additional items of Equipment from the 2018 Capital Program and (iii) paying the costs and expenses associated with the issuance of the Series 2021A Notes (the "2021A Project"), and

**WHEREAS**, the Commission authorized a Second Amendment to the 2018 Leases to provide for the payments of Rentals by the County in connection with the issuance of the Series 2021A Notes; and

**WHEREAS**, payment of the principal of and interest on the Series 2021A Notes will be payable from Rental Payments to be made by the County under the terms of the 2018 Leases, as further amended by the Second Amendments to the 2018 Leases;

**WHEREAS**, the Series 2021 Notes will mature on April 14, 2022; and

**WHEREAS**, at the request of the County, the Commission desires to authorize the issuance of its not to exceed \$47,000,000 Lease Revenue Bonds or Notes, Series 2022A (the "Series 2022A Obligations") to (i) temporarily refinance the Commission's \$47,000,000 Series 2021A Notes and (ii) paying the costs and expenses associated with the issuance of the Series 2022A Notes (the "2022A Project"), and

**WHEREAS**, the Commission desires to authorize a Third Amendment to the 2018 Leases to provide for the payments of Rentals by the County in connection with the issuance of the Series 2022A Obligations; and

**WHEREAS**, payment of the principal of and interest on the Series 2022A Obligations will be payable from Rental Payments to be made by the County under the terms of the 2018 Leases, as further amended by the Third Amendments to the 2018 Leases;

**NOW, THEREFORE, BE IT RESOLVED BY THE BURLINGTON COUNTY BRIDGE COMMISSION AS FOLLOWS:**

## **ARTICLE I**

### **DEFINITIONS AND INTERPRETATION**

**Section 101. Short Title.** This supplemental resolution may hereinafter be cited by the Commission, and is hereinafter sometimes referred to, as "2021A Supplemental Note Resolution".

**Section 102. Authorization for 2021A Supplemental Note Resolution.** This 2021A Supplemental Note Resolution further supplements the Resolution and is authorized by, and is adopted pursuant to, the provisions of the Act and Sections 1101 of the Resolution.

**Section 103. Certain Definitions.** Capitalized terms used but not specifically defined herein and in the recitals hereto shall, unless the context clearly requires otherwise, have the meanings that are ascribed to such terms in the Resolution.

## **ARTICLE II**

### **AUTHORIZATION OF SERIES 2022A Obligations**

**Section 201. Authorization of Series 2022A Obligations.** Pursuant to and in accordance with the provisions of Section 201 of the Resolution, the Commission hereby authorizes the issuance of a series of Lease Revenue Notes, in an aggregate principal amount not-to-exceed \$47,000,000, in order to pay: (i) the costs of refinancing a \$20,500,000 portion of the Series 2022A Obligations; (ii) to finance \$26,500,000 to fund a portion of the 2018 Capital Program; and (iii) paying the costs of issuance relating to the Series 2022A Obligations. The Series 2022A Obligations shall be designated "Lease Revenue Notes (2018 Governmental Leasing Program), Series 2021."

**Section 202. Terms of Series 2022A Obligations.** (a) The Series 2022A Obligations shall be dated their date of issuance, shall mature and shall bear interest at such rate of interest per annum as shall be determined by the Series Certificate delivered prior to the authentication and delivery upon original issuance of the Series 2022A Obligations. The Series Certificate may contain such other terms and provisions with respect to the Series 2022A Obligations that are not established by the terms of the Resolution or by the terms hereof and that are not inconsistent with the provisions thereof and hereof.

(b) The Series 2022A Obligations shall be issued in fully registered form in the par amount of the Series 2022A Obligations. Unless the Commission shall otherwise direct the Registrar, the Series 2022A Obligations shall be lettered and numbered R-1 and/or such other letter or letters as determined by the Trustee prefixed to the number. Subject to the provisions of this 2022A Supplemental Note Resolution, the form of the Series 2022A Obligations and the Trustee's certificate of authentication shall be substantially in the form set forth in Sections 1401 and 1402 of the Resolution.

(c) The Series 2022A Obligations shall be dated and shall bear interest from the dated date thereof as shall be established in the Series Certificate, except as otherwise provided in Section 301 of the Resolution. The Series 2022A Obligations shall mature on the date(s) and in the Principal Amount and shall bear interest payable on the Payment Date(s) at the rate(s) per annum set forth in the Series Certificate relating thereto.

**Section 203. Application of Proceeds of Series 2022A Obligations.** The proceeds from the sale of the Series 2022A Obligations shall be applied by the Trustee, upon receipt, in the manner set forth in Section 201 hereof and as may be further set forth in the Series Certificate.

**Section 204. Sale of Series 2022A Obligations.** (a) Pursuant to and in accordance with the terms of the Resolution, as further amended and supplemented by the 2015 Supplemental Resolution, the Commission hereby determines that the Authorized Commission Representatives are authorized to sell and to award the Series 2022A Obligations on behalf of the Commission to the purchaser thereof, including the power to determine, among other things, (a) the amount of the Series 2022A Obligations to be issued, in an amount not-to-exceed the amount of the Series 2022A Obligations that are authorized to be issued pursuant to the terms of Section 201 hereof, (b) the time and manner of sale of the Series 2022A Obligations, (c) the maturity date of the Series 2022A Obligations (subject to the limitations contained below and in Section 202 hereof) and the provisions pertaining to redemption, if any, of the Series 2022A Obligations, (d) the rate of interest for the Series 2022A Obligations, and (e) such other terms and conditions as may be necessary or related to the sale of the Series 2022A Obligations, and the Authorized Commission Representatives are hereby authorized to determine the details of and execute a contract of purchase or other similar document, if any, in connection with the sale of the Series 2022A Obligations (the "Purchase Contract"). The Authorized Commission Representatives are hereby authorized to award the Series 2022A Obligations to the purchaser or purchasers thereof. Such award shall be evidenced by the execution of a Purchase Contract and a Series Certificate.

(b) The Purchase Contract, if any, and the Series Certificate shall determine the terms and conditions relating to the sale of the Series 2022A Obligations, including the maturity date for the Series 2022A Obligations, the rate of interest to be borne by the Series 2022A Obligations and the Underwriter's discount, if any, that is payable to the Underwriter in connection with the sale of the Series 2022A Obligations; provided, however, that without the further authorization of the Commission, the final maturity date for the Series 2022A Obligations shall be not later than one year from the Date of Issue, the rate of interest (or the net interest rate in the event that the Series 2022A Obligations are issued as fixed interest rate obligations) or the initial rate of interest (in the event the Series 2022A Obligations bear interest at a variable rate of interest), as the case may be, to be borne by the Series 2022A Obligations shall not exceed five percent (5.00%) per annum, and the Underwriter's discount for the Series 2022A Obligations shall not exceed \$5.00 per \$1,000 principal amount of the Series 2022A Obligations. The Purchase Contract and the Series Certificate shall contain such other terms and conditions as shall be deemed necessary in connection with the sale of the Series 2022A Obligations.

(c) Any Authorized Commission Representative is also authorized to accept terms and conditions relating to the Series 2022A Obligations required as a condition to the issuance thereof and to make such necessary changes in this 2021A Supplemental Note Resolution to reflect such terms and conditions as such Authorized Commission Representative deems necessary and appropriate with the advice of Bond Counsel and to set forth such provisions in the Series Certificate.

(d) The sale and award of the Series 2022A Obligations by the Authorized Commission Representatives shall be evidenced by the execution of the Purchase

Contract and the Series Certificate as of the date of the sale and award of the Series 2022A Obligations, and the Series Certificate shall be presented to the members of the Commission at the next regular meeting of the Commission following such sale and award as evidence of the terms and details of the sale of the Series 2022A Obligations.

(e) The Commission's Bond Counsel and Financial Advisor and the Underwriter are hereby authorized to prepare and distribute a Preliminary Official Statement on behalf of the Commission in connection with the sale of the Series 2022A Obligations. The form and content of such Preliminary Official Statement shall, prior to the distribution thereof, be approved by the Commission, or by any Authorized Commission Representative, as the case may be, acting on behalf of the Commission. Subsequent to obtaining such approval, the Preliminary Official Statement may be revised, if necessary, and may contain additional terms and information relating to the sale of the Series 2022A Obligations, the Series 2018A Notes and the Series 2018 Bonds; provided, however, that the form and content of such revised Preliminary Official Statement shall have been previously approved by the Commission, or by any Authorized Commission Representative, as the case may be, acting on behalf of the Commission, prior to the distribution thereof.

(f) The Chairman or the Vice Chairman of the Commission is each hereby authorized to execute the final Official Statement and such officers, including the Chairman or the Vice Chairman, the Executive Director, the Secretary, the Treasurer and any other Authorized Commission Representative, shall execute any closing documents which are required to be executed in connection with the delivery of the Series 2022A Obligations. Any actions which are not determined by this 2021A Supplemental Note Resolution or any other resolution of the Commission duly adopted prior to the authentication and delivery of the Series 2022A Obligations shall be determined by an Authorized Commission Representative.

(g) The Chairman, Vice Chairman, Secretary and any other Authorized Commission Representative, be, and each of them hereby is, authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this 2018B Note Supplemental Resolution, the 2018 Leases (as further amended by the First Amendments to the 2018 Leases), the Preliminary Official Statement, the Official Statement and the Purchase Contract and for the authorization, sale and issuance of the Series 2022A Obligations. The execution by such Officers of any such documents with such changes, insertions or omissions as shall be approved by the Commission's Chairman or Vice Chairman in consultation with the Commission's Bond Counsel shall be conclusive evidence of the approval of such changes, insertions or omissions and no further ratification or other actions by the Commission members shall be required with respect thereto.

**Section 205. Amendments to Leases.** (a) The Second Amendment to Improvement Lease, substantially in the form set forth on the draft on file with the

Commission's Executive Director and General Counsel, together with such changes as may be required for such amendment to be effective in the opinion of General Counsel, is hereby approved. An Authorized Commission Representative is hereby authorized to execute the same on behalf of the Commission and the Secretary is hereby directed to seal and attest this document. Upon due execution by the Commission and the County, Exhibit A and Exhibit B of the Improvement Lease Agreement are hereby deleted in their entirety and replaced by Exhibit A and Exhibit B attached to the Second Amendment to Improvement Lease, and all references in the Improvement Lease Agreement to Exhibit A or Exhibit B shall be references to Exhibit A or Exhibit B, respectively, attached to the Second Amendment to Improvement Lease.

(b) The Second Amendment to Equipment Lease, substantially in the form set forth on the draft on file with the Commission's Executive Director and General Counsel, together with such changes as may be required for such amendment to be effective in the opinion of General Counsel, is hereby approved. An Authorized Commission Representative is hereby authorized to execute the same on behalf of the Commission and the Secretary is hereby directed to seal and attest this document. Upon due execution by the Commission and the County, Exhibit A of the Equipment Lease Agreement is hereby deleted in its entirety and replaced by Exhibit A attached to the Second Amendment to Equipment Lease, and all references in the Equipment Lease Agreement to Exhibit A shall be references to Exhibit A attached to the Second Amendment to Equipment Lease.

### ARTICLE III

#### MISCELLANEOUS

**Section 301. Supplemental Resolutions; Amendment of 2021A Supplemental Note Resolution.** At any time or from time to time, a Supplemental Resolution of the Commission may be adopted for the purpose of further supplementing or amending the Resolution or amending or supplementing this 2021A Supplemental Note Resolution, in each case upon the terms and conditions set forth in Article XI of the Resolution. Notwithstanding the foregoing, the authorization of the issuance and sale of any of the Series 2022A Obligations may be modified or rescinded at any time prior to the issuance or sale thereof by resolution duly adopted by the Commission.

**Section 302. Severability of Invalid Provisions.** If any one or more of the provisions, covenants or agreements in this 2021A Supplemental Note Resolution on the part of the Commission or any fiduciary to be performed should be contrary to law, then such provision or provisions, covenant or covenants, or agreement or agreements shall be deemed separable from the remaining provisions, covenants and agreements and shall in no way affect the validity of the other provisions of this 2021A Supplemental Note Resolution or of the Series 2022A Obligations.



**Section 303. Successors and Assigns.** Whenever in this 2021A Supplemental Note Resolution the Commission is named or referred to, it shall, and shall be deemed to, include its successors and assigns, whether so expressed or not. All of the covenants, stipulations, obligations and agreements by or on behalf of, and other provisions for the benefit of, the Commission contained in this 2021A Supplemental Note Resolution shall bind and inure to the benefit of such successors and assigns and of any officer, board, commission, authority, agent or instrumentality to whom or to which there shall be transferred by or in accordance with law any right, power or duty of the Commission or of its successors or assigns, the possession of which is necessary or appropriate in order to comply with any such covenants, stipulations, obligations, agreements or other provisions of this 2021A Supplemental Note Resolution.

**Section 304. No Recourse on Series 2022A Obligations.** No recourse shall be had for the payment of the principal or redemption price of or interest on the Series 2022A Obligations or for any claim based thereon or on the Resolution or this 2021A Supplemental Note Resolution against any member, commissioner or other officer of the Commission or any person executing the Series 2022A Obligations. The Series 2022A Obligations are not and shall not be in any way a debt or liability of the State or of any political subdivision thereof (other than the Commission, to the limited extent set forth in the Resolution and this 2021A Supplemental Note Resolution, and the County, to the extent set forth in the 2018 Leases (as further amended by the Second Amendments to the Leases)), and do not and shall not create or constitute any indebtedness, liability or obligation of the State or of any political subdivision thereof (other than the Commission, to the limited extent set forth in the Resolution and this 2021A Supplemental Note Resolution, and the County, to the extent set forth in the 2018 Leases (as further amended by the Second Amendment to the Lease Agreements)), either legal, moral or otherwise. The Commission has no taxing power.

**Section 305. Incorporation of Resolution by Reference.** All other provisions of the Resolution, as heretofore amended and supplemented, are incorporated by this reference, as if the same were set forth in full herein, and such provisions shall remain in full force and effect.

**Section 306. 2021A Supplemental Note Resolution to Constitute a Contract: Governing Law.** This 2021A Supplemental Note Resolution shall be deemed to be a contract made under the laws of the State, and for all purposes shall be construed in accordance with the laws of the State.

**Section 307. Effective Date.** In accordance with the terms of Section 1101 of the Resolution, this 2021A Supplemental Note Resolution shall be fully effective in accordance with its terms upon the filing with the Trustee of a copy of this 2021A Supplemental Note Resolution, certified by an Authorized Commission Representative.

NAME	AYE	NO	ABSTAIN	ABSENT
Matthew Riggins	x			
Sandra Nunes	x			
Tyler Latham	x			

The foregoing is a true copy of a resolution adopted by the governing body of the BURLINGTON COUNTY BRIDGE COMMISSION at a meeting thereof duly called and held on March 8, 2022.

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Kathleen M. Wiseman, Secretary

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2022-22**

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AUTHORIZING THE ISSUANCE OF LEASE REVENUE BONDS OR NOTES (2021 COUNTY LEASING PROGRAM), SERIES 2022**

***[RESOLUTION NO. 2022-22 IS ATTACHED HERETO AS EXHIBIT "A" IN ITS ENTIRETY]***

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2022-23**

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE COMMISSION AUTHORIZING GROUP AFFIDAVIT TO LOCAL FINANCE BOARD**

**WHEREAS**, pursuant to the Local Authorities Fiscal Control Law, P.L. 1983, ch. 313 approved August 26, 1982, as amended (*N.J.S.A. 40A:5A-1, et seq.*) (the "Act"), the

Burlington County Bridge Commission (the "Commission") submitted to the Local Finance Board for review the proposed issuance by the Commission of its Lease Revenue Bonds and Notes (2018 Governmental Lease Program), Series 2022 (the "Bonds"); and

**WHEREAS**, on February 9, 2022, the Local Finance Board issued positive findings regarding the proposed issuance of the Commission's Lease Revenue Bonds and Notes (2018 Governmental Lease Program), Series 2022 and such findings are good for a period of one year; and

**WHEREAS**, pursuant to the Act, each member of the Authority must personally review the findings and recommendations of the Local Finance Board within forty-five (45) days of receipt, and a majority of the full membership of the Authority must execute a group Affidavit to that effect.

**NOW, THEREFORE, BE IT RESOLVED BY THE BURLINGTON COUNTY BRIDGE COMMISSION AS FOLLOWS:**

1. The Secretary of the Authority shall obtain the signature of each member of this Authority on the group Affidavit attached hereto and incorporated herein by reference.
2. The Secretary of the Authority shall mail the duly signed group Affidavit to the Executive Secretary of the Local Finance Board, together with a certified copy of this Resolution.
3. This Resolution shall take effect immediately.

BURLINGTON COUNTY  
BRIDGE COMMISSION

By: \_\_\_\_\_  
Matthew Riggins, Chairman

(SEAL)

\_\_\_\_\_  
Kathleen Wiseman, Secretary

**AFFIDAVIT**

STATE OF NEW JERSEY :  
 :SS  
COUNTY OF BURLINGTON :

We, the members of the Burlington County Bridge Commission being of full age and being duly sworn according to law, upon our oath, depose and say:

We are duly appointed members of the Burlington County Bridge Commission.

We have personally reviewed the findings and recommendations of the Local Finance Board rendered at a meeting of said Board on February 9, 2022, with respect to the proposed issuance by the Commission of its Lease Revenue Bonds and Notes (2018 Governmental Lease Program), Series 2022.

Matthew Riggins \_\_\_\_\_

Sandra Nunes \_\_\_\_\_

Latham Tiver \_\_\_\_\_

Sworn to and subscribed  
before me this 8<sup>th</sup> day of  
March, 2022.

\_\_\_\_\_  
Notary Public of New Jersey

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2022-24**

**RESOLUTION OF THE BURLINGTON COUNTY BRIDGE  
COMMISSION AUTHORIZING GROUP AFFIDAVIT TO  
LOCAL FINANCE BOARD**

**WHEREAS**, pursuant to the Local Authorities Fiscal Control Law, P.L. 1983, ch. 313 approved August 26, 1982, as amended (*N.J.S.A. 40A:5A-1, et seq.*) (the "Act"), the Burlington County Bridge Commission (the "Commission") submitted to the Local Finance Board for review the proposed issuance by the Commission of its Lease Revenue Bonds and Notes (2021 Governmental Lease Program), Series 2022 (the "Bonds"); and

**WHEREAS**, on February 9, 2022, the Local Finance Board issued positive findings regarding the proposed issuance of the Commission's Lease Revenue Bonds and Notes (2021 Governmental Lease Program), Series 2022 and such findings are good for a period of one year; and

**WHEREAS**, pursuant to the Act, each member of the Authority must personally review the findings and recommendations of the Local Finance Board within forty-five (45) days of receipt, and a majority of the full membership of the Authority must execute a group Affidavit to that effect.

**NOW, THEREFORE, BE IT RESOLVED BY THE BURLINGTON COUNTY  
BRIDGE COMMISSION AS FOLLOWS:**

1. The Secretary of the Authority shall obtain the signature of each member of this Authority on the group Affidavit attached hereto and incorporated herein by reference.
2. The Secretary of the Authority shall mail the duly signed group Affidavit to the Executive Secretary of the Local Finance Board, together with a certified copy of this Resolution.
3. This Resolution shall take effect immediately.

**BURLINGTON COUNTY  
BRIDGE COMMISSION**

By: \_\_\_\_\_  
Matthew Riggins, Chairman

(SEAL)

\_\_\_\_\_  
Kathleen Wiseman, Secretary

**AFFIDAVIT**

STATE OF NEW JERSEY :  
 :ss  
COUNTY OF BURLINGTON :

We, the members of the Burlington County Bridge Commission being of full age and being duly sworn according to law, upon our oath, depose and say:

We are duly appointed members of the Burlington County Bridge Commission.

We have personally reviewed the findings and recommendations of the Local Finance Board rendered at a meeting of said Board on February 9, 2022, with respect to the proposed issuance by the Commission of its Lease Revenue Bonds and Notes (2021 Governmental Lease Program), Series 2022.

Matthew Riggins \_\_\_\_\_

Sandra Nunes \_\_\_\_\_

Latham Tiver \_\_\_\_\_

Sworn to and subscribed  
before me this 8th day of  
March, 2022.

\_\_\_\_\_  
Notary Public of New Jersey

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2022-25**

**RESOLUTION AMENDING THE CONTRACT FOR THE  
DATABASE CONSULTING SERVICES TO CAS SYSTEMS,  
INC.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") has determined that it requires certain database consulting services, specifically for network hardware and software support services, and enhancement of EZ-Pass and electronic toll collection systems and other database consulting services; and

**WHEREAS**, pursuant to Resolution 2021-83, the Commission entered into a contract with CAS Systems, Inc. ("CAS") for the above services; and

**WHEREAS**, because of unforeseen additional services required by the Commission, the Bridge Commission has determined that it is necessary to increase the contract by Three Hundred Thousand Dollars (\$300,000.00):

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution 2021-83 and the contract executed pursuant thereto, are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Three Hundred Thousand Dollars (\$300,000.00) be and hereby is authorized and appropriated to CAS under its 2021-83 contract.

2. Sufficient funds are available for payment for the above services provided under the contract, as evidenced by the Certificate of Availability of Funds, attached.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2022-26**

**RESOLUTION APPOINTING A QUALIFIED PURCHASING  
AGENT**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") is a governmental entity in the State of New Jersey which follows the provisions of N.J.S.A. 40A:11-1 et seq., also known as the Local Public Contracts Law, which governs, among other things, the award of public contracts for the purchase of goods and services, and which establishes certain rules for the dollar amounts of public contracts which are subject to bidding, and the process by which governmental entities award those contracts; and

**WHEREAS**, N.J.S.A. 40A:11-3a permits a governmental entity set a higher bid threshold if the entity appoints a Qualified Purchasing Agent, who shall also be granted the authorization to negotiate and award certain public contracts with dollar amounts that are below the bid threshold; and

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent (“QPA”); and

**WHEREAS**, the Commission desires to maintain such higher bid threshold as prescribed by law; and

**WHEREAS**, Stephanie M. Brandt possesses the designation of QPA as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

**WHEREAS**, the Commission desires to appoint Stephanie M. Brandt as the QPA:

**NOW, THEREFORE, BE IT RESOLVED**, that the Commission, in the County of Burlington, in the State of New Jersey hereby appoints Stephanie M. Brandt as the QPA to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Commission; and

**BE IT FURTHER RESOLVED**, that in accordance with N.J.A.C. 5:34-5.2, the Secretary of the Commission is hereby authorized and directed to forward a certified copy of this resolution and a copy of Stephanie M. Brandt’s certification to the Director of the Division of Local Government Services.

I, Kathleen M. Wiseman, Secretary of the Burlington County Bridge Commission, in the County of Burlington, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Commissioners of the Burlington County Bridge Commission, County of Burlington, State of New Jersey at a regular meeting of said governing body held on March 8, 2022.

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Kathleen M. Wiseman, Secretary

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2022-27**

**RESOLUTION EXERCISING THE COMMISSION’S OPTION  
TO EXTEND ITS CONTRACT FOR ELECTRICAL PARTS  
AND SUPPLIES TO FRANKLIN-GRIFFITH THROUGH  
FEBRUARY 28, 2023**



**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires an electrical supply house to provide various electrical parts and supplies to be used for maintenance on the Commission's bridges and facilities; and

**WHEREAS**, bids were solicited by the Purchasing Agent for a contract entitled "Electrical Parts & Supplies (BCBC-202201)", for the time period March 1, 2022 to February 28, 2023, with an option of a one (1) year extension expiring on February 28, 2024 pursuant to N.J.S.A. 40A:11-16(6); and

**WHEREAS**, the Commission staff has received and reviewed one bid, and has recommended that the Commission award the contract to the Franklin-Griffith firm; and

**WHEREAS**, the maximum amount of this contract shall be One Hundred Thousand Dollars (\$100,000.00), and sufficient funds are available for payment for this commodity as evidenced by the Certificate of Availability of Funds, attached hereto:

**NOW, THEREFORE, BE IT RESOLVED** by the Commission as follows:

1. The Commission hereby awards its contract to Franklin-Griffith with an option to extend for an additional year. The contract shall extend for the period of March 1, 2022 to February 28, 2023, with an option of a one (1) year extension expiring on February 28, 2024.
2. The maximum amount of this contract shall not exceed One Hundred Thousand Dollars (\$100,000.00).
3. Notice of adoption of this resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2022-28**

**RESOLUTION AWARDING A CONTRACT FOR POLICE  
UNIFORMS TO HERO OUTFITTERS LLC**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires a vendor to provide uniforms for its police department employees; and

**WHEREAS**, bids were solicited by the Purchasing Agent for a contract entitled "Police Uniforms (BCBC-202002)" for the period March 1, 2022 to February 28, 2023 with an option of a one (1) year extension expiring on February 28, 2024 pursuant to N.J.S.A. 40A:11-16(6); and

**WHEREAS**, Commission staff reviewed the received bids, and staff prepared a recommendation that identifies the lowest responsive, responsible bidder based on line item grouping, resulting in two (2) awards from this solicitation in order for the Commission to receive the lowest price per line item group, which awards are contained in other resolutions for the Commission's consideration; and

**WHEREAS**, the Commission is satisfied that Hero Outfitters LLC. ("Hero") was the lowest of two (2) bidders for line items: line items 8, 9A, 9B, 9C, 9E, 10A, 10B, 10C, 12-A1, 12-A2, 12-B1, 12-B2, 12-B3, 12-B4, 12-C1, 12-C2, 12-C3, 12-C4, 12-D1, 12-D2, 12-D3, 12-D4, 12E, 13, 14-O1, 14-O2, 14-P1, 14-P2, 14-P3, 14X; and

**WHEREAS**, Commission staff recommended that the Commission award a contract for Year One (April 1, 2022 through March 31, 2023) to Hero in the amount of Forty-Four Thousand, Four Hundred and Twenty-Five (\$44,425.00) with the option to award the contract to Hero for Year Two in the amount of \$38,130.00; and

**WHEREAS**, the Chief Financial Officer of the Commission has determined that sufficient funds are available for payment for said services, as evidenced by the Certificate of Availability of Funds attached hereto and made a part thereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards Year One of the contract titled "Police Uniforms (BCBC-202202)" to Hero, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Hero.

2. The maximum amount of this contract shall not exceed Forty-Four Thousand, Four Hundred and Twenty-Five (\$44,425.00) and the contract shall extend for the period April 1, 2022 through March 31, 2023.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2022-29**

**RESOLUTION AWARDING A CONTRACT FOR POLICE UNIFORMS TO MES/LAWMEN SUPPLY COMPANY**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires a vendor to provide uniforms for its police department employees; and

**WHEREAS**, bids were solicited by the Purchasing Agent for a contract entitled "Police Uniforms (BCBC-202202)" for the period March 1, 2022 to February 28, 2023 with an option of a one (1) year extension expiring on February 28, 2024 pursuant to N.J.S.A. 40A:11-16(6);

and

**WHEREAS**, Commission staff reviewed the received bids, and staff prepared a recommendation that identified the lowest responsive, responsible bidder based on line item grouping, which will result in the award of two (2) contracts in order for the Commission to receive the lowest price per line item group, with one such award, to the MES/Lawmen Supply Company, that is the subject of this Resolution; and

**WHEREAS**, the Commission is satisfied that MES/Lawmen Supply Company ("Lawmen") was the lowest of two (2) bidders for the following line items: 1-A1, 1-A2, 2-A1, 2-A2, 2-B1, 2-B2, 3-A1, 3-A2, 3-B1, 3-B2, 4-A1, 4-A2, 4-B1, 4-B2, 5, 6, 7A, 7B, 7C, 9D, 11-A1, 11-A2, 11-A3, 12E, 14-A1, 14-A2, 14B, 14C, 14D, 14E, 14F, 14G, 14H, 14I, 14J, 14K, 14L, 14M, 14N, 14-O3, 14-Q1, 14-Q2, 14R, 14S, 14T, 14U, 14V, 14W, 15; and

**WHEREAS**, Commission staff recommended that the Commission award a contract for Year One (April 1, 2022 through March 31, 2023) to Lawmen in the amount of Twenty-Four Thousand, Two Hundred and Sixty-Five Dollars (\$24,265.00) with the option to award the contract to Lawmen for Year Two in the amount of \$60,075.00; and

**WHEREAS**, the Chief Financial Officer of the Commission has determined that sufficient funds are available for payment for said services, as evidenced by the Certificate of Availability of Funds attached hereto and made a part thereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards Year One of the contract titled "Police Uniforms (BCBC-202202)" to Lawmen, as set forth above, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Lawmen.
2. The maximum amount of this contract shall not exceed Twenty-Four Thousand, Two Hundred and Sixty-Five Dollars (\$24,265.00) and the contract shall extend for the period April 1, 2022 through March 31, 2023.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2022-30**

**RESOLUTION AWARDING A CONTRACT TO MODJESKI  
AND MASTERS TO PERFORM IN-DEPTH BRIDGE  
INSPECTIONS OF THE BURLINGTON COUNTY BRIDGE  
COMMISSION BRIDGES**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a consulting engineer with expertise in the performance of in-depth bridge inspections; and,

**WHEREAS**, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s RFP for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that Modjeski and Masters (“Modjeski”) was qualified to serve the Commission; and,

**WHEREAS**, the Commission also determined that Modjeski submitted a proposal that provided favorable contract terms and conditions for the Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Modjeski for the performance of in-depth inspections of the Burlington County Bridge Commission bridges.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend until the completion of the project.
4. Sufficient funds are available for payment of those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**HUMAN RESOURCES**

Director Constance Borman reported on the following personnel issues for Commission approval:

<b><u>RESIGNATION — Requires Commission Approval</u></b>		<b><u>Effective</u></b>
Genell L. Peterson	F/T Toll Dispatcher	02/22/2022
<b><u>PROBATION — Requires Commission Approval</u></b>		<b><u>Effective</u></b>
Steven E. Rathgeb	Sustainability Coordinator	02/09/2022
Anthony M. Paglione	Laborer/Janitor	02/09/2022
John R. Pleas	Laborer/Janitor	02/23/2022

**NEW HIRE – Requires Commission Approval**

Kimberly R. Beard                      P/T Toll Collector

**Effective**

02/21/2022

**PROMOTIONS – Requires Commission Approval**

Daniel J. Mackafee III                F/T Toll Collector

Janet W. Williams                      F/T Toll Collector

**Effective**

01/23/2022

01/23/2022

Chairman Riggins requested to approve by block. Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

**OLD BUSINESS**

Chairman Riggins called for any old business to come before the Commission.

**NEW BUSINESS**

Chairman Riggins called for any new business to come before the Commission.

**PUBLIC COMMENT**

Chairman Riggins called for any additional public comment to come before the Commission.

Burlington County resident Darby McGee inquired as to the meeting minutes posted on the Bridge Commission website. Chairman Riggins advised Mr. McGee that a response would be sent to him.

Chairman Riggins asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Nunes moved to adjourn the meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

Respectfully submitted,



Kathleen M. Wiseman  
Secretary