

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
NOVEMBER 9, 2021

Meeting held via phone conference due to the COVID-19 crisis.

Chairman Riggins called the meeting to order. The Compliance Statement was read by the Commission Secretary:

"This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A 'Notice of Meeting' was posted in a public place on November 19, 2020 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website."

Commissioners Present: Chairman Matthew J. Riggins
Vice-Chairwoman Sandra Nunes
Commissioner Latham Tiver

Others Present: Joseph Andl, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records
Anthony T. Drollas Jr., Solicitor
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
James Fletcher, Director of Maintenance
John Moore, Director, Palmyra Cove Nature Park/Institute
for Earth Observations
Dennis Stewart, Assistant Manager,
Burlington-Bristol Bridge
Sascha Harding, Director of Engineering
Michael McCarron,
Director of Tolls and Tower Operations
Elizabeth Verna, Director, Economic Development &
Regional Planning
Ronald Cesaretti, Director/IT & ETC
Stephanie Brandt, Accounting Manager
Kathleen Hanuscin, Senior Administrative Assistant
Tom Pullion, County Commissioner
John Boyle, Bicycle Coalition of Greater Philadelphia
James Griffin, Palmyra Resident

Vice-Chairwoman Nunes led the flag salute followed by a moment of silence.

Commission Secretary Kathleen M. Wiseman announced that County Commissioner Tom Pullion held the honor of swearing in new Commissioner Latham Tiver. The Oath of Office was recited by Commissioner Tiver as administered by County Commissioner Tom Pullion.

Commissioner Tiver expressed his thanks to all of the staff at the Bridge Commission and noted that he is looking forward to working with Chairman Riggins and Vice-Chairwoman Nunes. Commissioner Tiver further thanked County Commissioner Tom Pullion for taking the time out of his schedule to swear him in.

Commission Secretary Kathleen M. Wiseman announced it was the Commission's annual reorganization meeting and opened the floor for nominations for position of Chairman. Vice-Chairwoman Nunes nominated Matthew J. Riggins for the position of Chairman; Commissioner Tiver second; Chairman Riggins accepted the nomination. There being no further nominations, Vice-Chairwoman Nunes closed the nominations; Commissioner Tiver second.

Commission Secretary Kathleen M. Wiseman announced that County Commissioner Tom Pullion held the honor of swearing in Chairman Matthew J. Riggins. The Oath of Office was recited by Chairman Matthew J. Riggins as administered by County Commissioner Tom Pullion.

Chairman Riggins respectfully accepted his appointment and noted that he considers it to be a privilege to serve another year as Chairman. Chairman Riggins then welcomed our newest Commissioner Latham Tiver and expressed his enthusiasm to be working with him. Chairman Riggins recognized and thanked our outgoing Commissioner John Comegno, noting that Commissioner Comegno has been an institution at the Commission for over 15 years. Chairman Riggins noted that Commissioner Comegno achieved many positive changes for the Bridge Commission under his leadership and that he will be missed by all.

Chairman Riggins further noted that he is extremely proud of the work the Commission has continued to do in supporting Burlington County, small businesses and the local economy. Chairman Riggins stated that in this year alone, Economic Development has granted almost \$300,000.00 in zero percent loans showing the real testament of the continued hard work on behalf of the Commission. Finally, Chairman Riggins thanked the staff at the Commission for their continued support and remarked that he is looking forward to another year serving alongside of them.

Chairman Riggins opened the floor for nominations for position of Vice-Chairwoman. Chairman Riggins nominated Sandra Nunes for the position of Vice-Chairwoman; Commissioner Tiver second; Vice-Chairwoman accepted the nomination. There being no further nominations, Chairman Riggins closed the nominations; Commissioner Tiver second.

Chairman Riggins announced that County Commissioner Tom Pullion held the honor of swearing in Vice-Chairwoman Nunes. The Oath of Office was recited by Vice-Chairwoman Nunes as administered by County Commissioner Tom Pullion.

Vice-Chairwoman Nunes accepted her nomination and then welcomed Commissioner Tiver. Vice-Chairwoman Nunes echoed Chairman Riggins comments regarding Commissioner Comegno, noting that Commissioner Comegno was an integral member of the Bridge Commission who will be missed. Vice-Chairwoman Nunes thanked the entire staff for their continued support and stated that she looks forward to working with them for another year.

Solicitor Drollas asked that the minutes reflect the election of Chairman and Vice-Chairwoman.

RESOLUTION NO. 2021-72

RESOLUTION APPOINTING CHAIRMAN

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that Matthew J. Riggins is elected Chairman of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2022.

Vice-Chairwoman Nunes moved to approve. Commissioner Tiver seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-73

RESOLUTION APPOINTING VICE-CHAIRWOMAN

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that Sandra Nunes is appointed Vice-Chairwoman of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2022.

Commissioner Tiver moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

APPROVAL OF THE MINUTES

Chairman Riggins moved to approve the minutes of the October 19, 2021 Commission Meeting. Vice-Chairwoman Nunes seconded the motion.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-76

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR PUBLIC NOTICES**

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that the BURLINGTON COUNTY TIMES of Willingboro, New Jersey, shall be the official newspaper for public notices of the Commission for the period November 9, 2021 to and until the Reorganization Meeting to be held in November 2022; and

BE IT FURTHER RESOLVED by the Commission, that the COURIER POST of Cherry Hill, New Jersey, shall be the second official newspaper for public notices of the Commission for the period November 9, 2021 to and until the Reorganization Meeting to be held in November 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-77

RESOLUTION DESIGNATING ANNUAL NOTICE OF MEETINGS

WHEREAS, the Open Public Meetings Act permits a public body at its Reorganization Meeting to adopt and disseminate an "Annual Notice" of the regular meetings to be held by the public body during the coming year showing the time, date and location, to the extent known, of each meeting to be held during that forthcoming year:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that the regular meetings of the Commission shall be held at the Administration Building, headquarters of this Commission, 1300 Route 73 North, Palmyra, New Jersey on the following dates:

January 11, 2022 @ 12:30 p.m.
February 8, 2022 @ 12:30 p.m.
March 8, 2022 @ 12:30 p.m.
April 12, 2022 @ 12:30 p.m.
May 10, 2022 @ 12:30 p.m.
June 14, 2022 @ 12:30 p.m.

July 12, 2022 @ 12:30 p.m.
August 9, 2022 @ 12:30 p.m.
September 13, 2022 @ 12:30 p.m.
October 12, 2022 @ 12:30 p.m.
November 9, 2022 @ 12:30 p.m.
[NO DECEMBER MEETING]

BE IT FURTHER RESOLVED that the annual Reorganization Meeting will be at 12:30 p.m. on Tuesday, November 9, 2022.

FORMAL ACTION MAY BE TAKEN at all of the above listed meetings on any and all business involving the Commission.

BE IT FURTHER RESOLVED that copies of this "Annual Notice" Resolution be sent to the offices of the Burlington County Times and the Courier Post, to the Burlington County Clerk to be posted, and shall be posted on the bulletin board and website of the Commission, as required by law.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-78

**RESOLUTION AUTHORIZING THE ADOPTION OF A CASH
MANAGEMENT PLAN**

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:5-14 et seq., a public entity such as the Burlington County Bridge Commission ("Commission") is authorized to establish a cash management plan to facilitate cash management and accountability; and

WHEREAS, the Commission auditor has advised the Commission that it is both desirable and prudent to adopt a cash management plan which has been developed by the auditor with the assistance of the administrative staff:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that for the reasons set forth above the Commission hereby authorizes the adoption of a cash management plan for the Commission, to facilitate Commission cash management and accountability, in accordance with the recommendation of the Commission auditor.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-79

**RESOLUTION APPOINTING THE CUSTODIAN OF
GOVERNMENT RECORDS**

WHEREAS, the Open Public Records Act, P.L. 2001, Ch. 404, N.J.S.A. 47:1A-1 et seq. provides that certain Government Records shall be accessible for inspection, copying, or examination by citizens of this State, with certain exceptions, and also provides that in the case of a public agency, a "Custodian of Government Records" may be officially designated by formal action of the agency's director or governing body, as the case may be; and

WHEREAS, the Burlington County Bridge Commission (“Commission”) is satisfied that Kathleen M. Wiseman is both knowledgeable and capable of performing the duties required of a Custodian of Government Records for the Commission pursuant to the Open Public Records Act:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that Kathleen M. Wiseman shall serve as the Commission’s Custodian of Government Records with the appointment expiring at the Reorganization Meeting in November 2022.

BE IT FURTHER RESOLVED that the Commission is hereby authorized, empowered, and directed to defend, indemnify, and hold harmless the Custodian of Government Records from and against any and all claims, demands, judgments, causes of action, costs, and expenses, of any kind whatsoever, arising from or relating to the Custodian of Government Records fulfilling her responsibilities under the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-80

RESOLUTION APPOINTING THE PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the Burlington County Bridge Commission (“Commission”) desires to appoint a Public Agency Compliance Officer (“PACO”) for the Commission who shall have the responsibility to review and enforce public contract affirmative action requirements of Federal and State law; and

WHEREAS, the Commission is satisfied that Stephanie Brandt, Procurement Officer, is both knowledgeable and capable of performing the duties required of a PACO for the Commission:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that Stephanie Brandt shall serve as the Commission PACO with the appointment expiring at the Reorganization Meeting in November 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-81

RESOLUTION AWARDING A CONTRACT FOR COMPUTER CONSULTING SERVICES TO CONSULTING IMS

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires certain computer consulting services, specifically analyzing and integrating hardware and software programming systems with LAN platforms and other computer consulting services; and

WHEREAS, upon receipt and review of proposals submitted in response to the Commission’s Request for Proposals (“RFP”), it was determined that Consulting IMS (“IMS”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IMS has the required knowledge and expertise to perform the requisite computer consulting services; and

WHEREAS, the maximum amount of this contract is Ninety-Five Thousand Dollars (\$95,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IMS.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Ninety-Five Thousand Dollars (\$95,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-82

**RESOLUTION AWARDING A CONTRACT FOR THE
SUPPORT AND MAINTENANCE OF THE COMMISSION'S
COMPUTERIZED ELECTRONIC TOLL COLLECTION
SYSTEM TO PARSONS TRANSPORTATION GROUP, INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a consulting engineer with expertise in matters involving the support and maintenance of network, hardware and software of the Commission's computerized electronic toll collection system; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Parsons Transportation Group, Inc. ("Parsons") submitted a proposal that provided the best contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Parsons has the required knowledge and expertise to perform such services on behalf of the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Two Hundred Thousand Dollars (\$200,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for computerized electronic toll collections system support and maintenance as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Parsons.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Two Hundred Thousand Dollars (\$200,000.00), and the contract shall extend from December 1, 2021 through November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-83

**RESOLUTION AWARDING A CONTRACT FOR DATABASE
CONSULTING SERVICES TO CAS SYSTEMS, INC.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires certain database consulting services, specifically for network, hardware and software support services, and enhancement of EZ-Pass and electronic toll collection systems and other database consulting services; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that CAS Systems, Inc. (“CAS”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that CAS has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with CAS.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-84

**RESOLUTION AWARDING A CONTRACT FOR
ELECTRONIC TOLL SYSTEMS CONSULTING SERVICES TO
GANNETT FLEMING, INC.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires a firm to provide consulting services in assisting Commission staff in evaluating the array of operational, technical, business and financial issues involved in the upkeep and sustainability of the Commission’s current electronic toll system; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that Gannett Fleming, Inc. (“Gannett Fleming”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Gannett Fleming has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is Seventy-Five Thousand Dollars (\$75,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Gannett Fleming.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Seventy-Five Thousand Dollars (\$75,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-85

**RESOLUTION AWARDING A CONTRACT FOR
ELECTRONIC TOLL SYSTEMS CONSULTING SERVICES TO
RUMMEL KLEPPER & KAHL**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires a firm to provide consulting services in assisting Commission staff in evaluating the array of operational, technical, business and financial issues involved in the upkeep and sustainability of the Commission's current electronic toll system; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Rummel Klepper & Kahl ("RK&K") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that RK&K has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is Seventy-Five Thousand Dollars (\$75,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with RK&K.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Seventy-Five Thousand Dollars (\$75,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-86

RESOLUTION AWARDING A CONTRACT FOR BANKING SERVICES TO REPUBLIC BANK

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of a banking institution that is capable of supplying various financial instruments of deposit and various financial banking services including, but not limited to, certificates of deposit, interest bearing checking, automated clearing house services, armored motor services, direct deposit, and wire transfers as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that Republic Bank submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Republic Bank has the required knowledge and expertise to perform the requisite banking services; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Republic Bank.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-87

**RESOLUTION AWARDING A CONTRACT TO PROVIDE
HEALTHCARE SERVICES TO WORKNET**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it is in the public interest to retain the services of a medical group to provide pre-employment, annual, drug screen and workers’ compensation physical examinations and testing of its employees, as well as other health services as required by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that Worknet submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Worknet has the required knowledge and expertise to perform the requisite professional healthcare services; and

WHEREAS, the maximum amount of this contract is Seventy-Five Thousand Dollars (\$75,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Worknet.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Seventy-Five Thousand Dollars (\$75,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-88

**RESOLUTION AWARDING A CONTRACT TO FAIRVIEW
INSURANCE AGENCY ASSOCIATES, INC. TO SERVE AS
THE COMMISSION'S HEALTHCARE INSURANCE BROKER**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in healthcare and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Fairview Insurance Agency Associates, Inc. ("Fairview") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that the firm Fairview has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, the Commission has determined to appoint Fairview as its Healthcare Insurance Broker for medical/hospitalization, dental and prescription; and

WHEREAS, Fairview shall be entitled to receive consideration directly from insurance providers based on a percentage of the premiums paid by the Commission for certain policies obtained on its behalf by Fairview as shall be determined; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such healthcare insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Fairview for the services hereinabove expressed.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The contract shall extend for the term of one (1) year from December 1, 2021 to and until November 30, 2022.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-89

**RESOLUTION AWARDING A CONTRACT FOR EMPLOYEE
PSYCHOLOGICAL TESTING SERVICES TO THE
BURLINGTON CENTER FOR HUMAN GROWTH, INC.**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a mental health professional to provide comprehensive clinical interview and assessment services for applicants for employment by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that the Burlington Center for Human Growth, Inc. ("BCHG") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that BCHG has the required knowledge and expertise to perform the requisite professional employment psychological testing services; and

WHEREAS, the maximum amount of this contract is Five Thousand Dollars (\$5,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with BCHG.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Five Thousand Dollars (\$5,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-90

RESOLUTION AWARDING A CONTRACT TO CONNER STRONG & BUCKELEW TO SERVE AS THE COMMISSION'S INSURANCE BROKER

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in general liability, property, and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Conner Strong & Buckelew ("Conner Strong") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Conner Strong has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, as consideration Conner Strong shall receive a percentage of the premiums paid by the Commission for all new policies obtained on its behalf by Conner Strong as shall be determined by the insurer and Conner Strong; and

WHEREAS, based upon estimates provided by Conner Strong, the premiums for such policies as described above shall not exceed Three Million, Three Hundred Thirty-One Thousand One Hundred Twenty-Three Dollars (\$3,331,123.00), and sufficient funds are available for payment for those premiums as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires

that the Resolution authorizing the award of contracts for such insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Conner Strong.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed the estimated premiums as indicated above, and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-91

**RESOLUTION AWARDING A CONTRACT FOR FINANCIAL
ADVISORY SERVICES TO ACACIA FINANCIAL GROUP,
INC.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a financial advisory/consulting firm to provide financial advisory and consulting services to include, but not be limited to, consultation and advice to the Commission regarding its economic development and improvement authority initiatives; pooled lease, loan, and other financial transactions; Commission investments; and other financial advisory services which may be requested by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that Acacia Financial Group, Inc. (“Acacia”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Acacia has the required knowledge and expertise to perform the requisite professional financial services; and

WHEREAS, the maximum amount of this contract is Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Acacia.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-92

**RESOLUTION AWARDING A CONTRACT FOR POLICE
PSYCHOLOGICAL TESTING SERVICES TO THE INSTITUTE
FOR FORENSIC PSYCHOLOGY**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of a mental health professional with expertise in working with police departments to provide psychiatric consultations and evaluations as required by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission’s Request for Proposals, (“RFP”), it was determined that The Institute for Forensic Psychology (“IFP”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IFP has the required knowledge and expertise to perform the requisite professional psychological testing services; and

WHEREAS, the maximum amount of this contract is Seven Thousand Five Hundred Dollars (\$7,500.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IFP.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Seven Thousand Five Hundred Dollars (\$7,500.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-93

**RESOLUTION AWARDING A CONTRACT TO MALAMUT
& ASSOCIATES LLC TO ACT AS SOLICITOR AND GENERAL
COUNSEL AND BOND COUNSEL**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a solicitor to provide legal services to the Commission including general supervision over the problems of law which concern the Commission; attendance at official Commission meetings; furnishing of such legal opinions and the rendering of such legal advice as may be requested pertaining to Commission business; providing advice and representation on matters involving: administrative, governmental, and regulatory issues, contractual and personnel matters; employment-related matters including workers' compensation, labor negotiations and collective bargaining issues; litigation matters; real estate and related matters; insurance matters; the examination of certain contracts to which the Commission is or may become a party when that shall be necessary; the oversight of litigation to which the Commission may become a party; expertise in certain legal matters involving the Commission's economic development authority and initiatives, including serving as bond counsel, and such other matters as shall be assigned by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Malamut & Associates LLC. ("Malamut") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Malamut has the required knowledge and expertise to perform the requisite professional legal services; and

WHEREAS, the maximum amount of this contract is Eight Hundred Thousand Dollars (\$800,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Malamut.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Eight Hundred Thousand Dollars (\$800,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-94

**RESOLUTION AWARDING A CONTRACT FOR ACCOUNTING
AND AUDITING SERVICES TO BOWMAN & COMPANY**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an auditor with expertise in public sector accounting and auditing for a public agency which may include providing financial advisory and other services and support relevant to the Commission's economic development initiatives; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Bowman & Company ("Bowman") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Bowman has the required knowledge and expertise to perform the requisite professional auditing/accounting services; and

WHEREAS, the maximum amount of this contract is One Hundred Fifteen Thousand Dollars (\$115,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such "Professional Services" and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Bowman.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed One Hundred Fifteen Thousand Dollars (\$115,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-95

**RESOLUTION AWARDING A CONTRACT FOR
EMPLOYEE ASSISTANCE SERVICES TO COOPER
UNIVERSITY HOSPITAL EMPLOYEE ASSISTANCE
PROGRAM**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a mental health professional capable of

providing employee assistance professional services for the Bridge Commission employees and their families; and

WHEREAS, upon receipt and review of the proposal submitted in response to the Commission's Request for Proposals, ("RFP"), it was determined that Cooper University Hospital Employee Assistance Program ("Cooper EAP") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Cooper EAP has the required knowledge and expertise to perform the requisite employee assistance services; and

WHEREAS, the maximum amount of this contract is Six Thousand, Seventy Dollars (\$6,070.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Cooper EAP.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Six Thousand, Seventy Dollars (\$6,070.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.
4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-96

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
& VERNICK FOR ENGINEERING DESIGN SERVICES FOR
THE ADMINISTRATION BUILDING FREESTANDING
ENCLOSURE**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise to provide a design to add a freestanding cabinet enclosure between the Administration Building and the Route 73 and Market Street pole location; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s Request for Proposals, (“RFP”), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm (“R&V”) was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 19, that provided favorable contract terms and conditions for the Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering design to add a freestanding cabinet enclosure between the Administration Building and the Route 73 and Market Street pole location.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Sixteen Thousand Three Hundred Dollars (\$16,300.00), and the contract shall extend for the time period from November 9, 2021 to and until the completion of work on the project.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-97

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
AND VERNICK TO PROVIDE ENGINEERING CONSULTING
SERVICES FOR MINOR ELECTRICAL REPAIR AND
PROJECTS ASSIGNED TO CONTRACTORS**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with consulting support expertise to provide direction and assistance regarding the scope of repair and resolution to contractor(s) hired by the Commission to complete certain ranked, minor electrical repair and maintenance project tasks; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP") for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm ("R&V") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 17, that provided favorable contract terms and conditions for the Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, consulting support expertise to provide direction and assistance regarding the scope of repair and resolution to contractor(s) hired by the Commission to complete certain ranked, minor electrical repair and maintenance project tasks.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred and Thirteen Thousand Two Hundred Dollars (\$113,200.00), and the contract shall extend for the time period from November 9, 2021 to and until the completion of work on the project.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-98

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
AND VERNICK TO PROVIDE ENGINEERING CONSULTING
SERVICES FOR ELECTRICAL REPAIR AND PROJECTS
ASSIGNED TO THE COMMISSION'S MAINTENANCE
DEPARTMENT**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with consulting support expertise to provide direction, assistance, and/or close out documentation, as applicable, for electrical repair and project tasks assigned to the Commission's maintenance department; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's Request for Proposals, ("RFP"), for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm ("R&V") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 16, that provided favorable contract terms and conditions for the Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, consulting support expertise to provide direction, assistance, and/or close out documentation, as applicable, for electrical repair and project tasks assigned to the Commission's maintenance department.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred and Twenty Six Thousand Dollars (\$126,000.00), and the contract shall extend for the time period from November 9, 2021 to and until the completion of work on the project.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-99

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
AND VERNICK FOR DESIGN OF NEW ELECTRICAL
SERVICE ENTRANCE DISCONNECT AT THE PALMYRA
ADMINISTRATION BUILDING**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise to provide engineering design for a new electrical service entrance disconnect at the Palmyra Administration Building; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's RFP for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm ("R&V") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 21, that provided favorable contract terms and conditions for the Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering design for a new electrical service entrance disconnect at the Palmyra Administration Building.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Thirty Eight Thousand Six Hundred Dollars (\$38,600.00), and the contract shall extend for the time period from November 9, 2021 through September 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-100

**RESOLUTION AWARDING A CONTRACT TO REMINGTON
AND VERNICK FOR ENGINEERING, CONSTRUCTION
OBSERVATION AND PREPARATION OF AS-BUILT
DRAWINGS FOR THE PALMYRA COVE/INSTITUTE FOR
EARTH OBSERVATIONS FACILITY FIRE ALARM REVISION**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise to provide construction observation and to prepare as-built drawings for the Palmyra Cove/Institute for Earth Observations facility Fire Alarm Revision; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission’s RFP for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm (“R&V”) was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for specialized engineering services, which they have identified as Task 20, that provided favorable contract terms and conditions for the Commission; and

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for engineering, construction observation and the preparation of as-built drawings for the Palmyra Cove/Institute for Earth Observations facility Fire Alarm Revision.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Five Thousand Six Hundred and Forty-Five Dollars (\$5,645.00), and the contract shall extend for the time period from November 9, 2021 through September 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-101

RESOLUTION AMENDING CONTRACT FOR ELECTRICAL CONSULTING ENGINEER SERVICES TO REMINGTON AND VERNICK ENGINEERS

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in electrical engineering consulting matters; and for such consulting services associated with the new electrical service entrance disconnect at the Palmyra Administration Building; and

WHEREAS, by way of a fair and open process authorized by N.J.S.A. 19:44A-20.4 et seq., and upon receipt and review of a proposal submitted in response to the Commission's RFP for specialized engineering services, pursuant to Resolution No. 2020-78 the Commission determined that the Remington Vernick firm ("R&V") was qualified to serve the Commission, and

WHEREAS, the Commission also determined that R&V submitted a price proposal for specialized engineering services that provided favorable contract terms and conditions for the Commission; and

WHEREAS, pursuant to Resolution No. 2021-07, the Commission awarded a contract for electrical consulting engineering services to R&V, as amended by Resolution No. 2021-29, the total of said contracts not to exceed \$150,000.00; and

WHEREAS, the Commission has since determined that it requires additional electrical consulting engineering services from R&V, as set forth above, in an additional amount not to exceed \$100,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with R&V for the performance of electrical engineering consulting services for the Commission.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract, as amended, shall not exceed Two Hundred and Fifty Thousand Dollars (\$250,000.00), and the contract shall extend for the period of one year, from December 1, 2021 to and until November 30, 2022.

Chairman Riggins moved to approve. Vice-Chairwoman Nunes seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2021-102

RESOLUTION APROVING CHANGE ORDER NO. 1 TO CORNELL & COMPANY INC. FOR THE BURLINGTON-BRISTOL BRIDGE S-SPAN DECK REPLACEMENT PROJECT (BCBC-201809)

WHEREAS, pursuant to Resolution 2019-17, the Burlington County Bridge Commission ("Commission") awarded a contract to Cornell & Company Inc. ("Cornell") for the project titled "Burlington-Bristol Bridge S-Span Deck Replacement (BCBC-201809)"; and

NEW BUSINESS

Chairman Riggins called for any new business to come before the Commission.

PUBLIC COMMENT

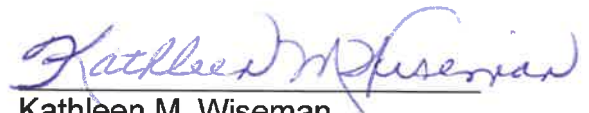
Chairman Riggins called for any additional public comment to come before the Commission.

John Boyle of the Bicycle Coalition of Greater Philadelphia inquired as to when the pedestrian walkway will remain open for 24 hours as in previous times prior to COVID. Mr. Boyle noted that the Commission's walkway serves as only 1 of 2 pedestrian crossings of the Delaware River, south of Trenton and that having it close at 8:00 p.m. presents a hardship for travelers between Northeast Philadelphia and Palmyra.

James Griffin, a Palmyra resident, echoed John Boyle's comments and mentioned that it is very important to him to be able to travel without an automobile between Northeast Philadelphia and Palmyra. Mr. Griffin expressed his hopes of the walkway remaining open for 24 hours.

Chairman Riggins asked for any further business to come before the Commission. Hearing none, Vice-Chairwoman Nunes moved to adjourn the meeting. Commissioner Tiver seconded the motion. The motion passed unanimously.

Respectfully submitted,



Kathleen M. Wiseman
Secretary