

Chairman Comegno thanked the Commission and stated he was proud to continue to serve as Chairman. Chairman Comegno further congratulated Commissioner Singleton on his victory in the Senate election.

Chairman Comegno then opened the floor for nominations for position of Vice-Chairman. Commissioner Singleton nominated James Fattorini for the position of Vice-Chairman; Chairman Comegno seconded and Vice-Chairman Fattorini accepted the nomination. There being no further nominations, Chairman Comegno closed the nominations.

**ROLL CALL VOTE: Yeas -- Comegno
 Fattorini
 Singleton**

Vice-Chairman Fattorini thanked the Commission on his re-election and noted that he was excited and proud to continue to work with true professionals. Vice-Chairman Fattorini echoed Chairman Comegno's remarks and congratulated Commissioner Singleton.

Solicitor Drollas asked that the minutes reflect the election of Chairman and Vice-Chairman.

RESOLUTION NO. 2017-90

RESOLUTION APPOINTING CHAIRMAN

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that John B. Comegno II is elected Chairman of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2018.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-91

RESOLUTION APPOINTING VICE CHAIRMAN

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that James D. Fattorini is appointed Vice Chairman of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2018.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

APPROVAL OF THE MINUTES

Commissioner Singleton moved to approve the minutes of October 12, 2017. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

ACCEPTANCE OF ECONOMIC DEVELOPMENT MEETING MINUTES

Vice-Chairman Fattorini moved to accept the minutes of the September 2017 and October 2017 Economic Development Meetings. Commissioner Singleton seconded the acceptance. Acceptance passed unanimously.

DISBURSEMENTS LIST

Commissioner Singleton moved to approve disbursements made from October 13, 2017 through November 8, 2017 as included in the list as presented. Vice-Chairman Fattorini seconded the motion. The motion passed with the following abstentions:

Vice-Chairman Fattorini abstained from Voucher Number 17-01498, 17-01563 and 17-01962; and Commissioner Singleton abstained from Voucher Numbers 17-01952, 17-01953, 17-01959, 17-01963, 17-01971, 17-00022, 17-00024, 17-01924, 17-01941, 17-01970, 17-01967 and 17-01968.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jeffers asked the Commission to consider the following resolutions. Chairman Comegno suggested that they move Resolutions 2017-92 through 2017-117 by block. For those resolutions, Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

RESOLUTION NO. 2017-92

RESOLUTION APPOINTING TREASURER

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that Christine J. Nociti be and is hereby appointed Treasurer, with the appointment expiring at the Reorganization Meeting in November, 2018; and

BE IT FURTHER RESOLVED that a bond shall be acquired for the said Christine J. Nociti in the sum of \$500,000.00, the premium shall be paid by the Commission.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-93

RESOLUTION APPOINTING SECRETARY

BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that Kathleen M. Wiseman is appointed Secretary of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-94

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR PUBLIC NOTICES.

BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that the BURLINGTON COUNTY TIMES of Willingboro, New Jersey, shall be the official newspaper for public notices of the Commission for the period November, 2017 to and until the Reorganization Meeting to be held in November, 2018; and

BE IT FURTHER RESOLVED by the Commission, that the COURIER POST of Cherry Hill, New Jersey, shall be the second official newspaper for public notices of the Commission for the period November, 2017 to and until the Reorganization Meeting to be held in November, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-95

RESOLUTION DESIGNATING ANNUAL NOTICE OF MEETINGS

WHEREAS, the Open Public Meetings Act permits a public body at its Reorganization Meeting to adopt and disseminate an “Annual Notice” of the regular meetings to be held by the public body during the coming year showing the time, date and location, to the extent known, of each meeting to be held during that forthcoming year:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that the regular meetings of the Commission shall be held at the Administration Building, headquarters of this Commission, 1300 Route 73 North, Palmyra, New Jersey on the following dates:

December 12, 2017 @ 12:30 p.m.	June 12, 2018 @ 12:30 p.m.
January 9, 2018 @ 6:00 p.m.	July 10, 2018 @ 6:00 p.m.
February 13, 2018 @ 12:30 p.m.	August 14, 2018 @ 12:30 p.m.
March 13, 2018 @ 6:00 p.m.	September 11, 2018 @ 6:00 p.m.
April 10, 2018 @ 12:30 p.m.	October 10, 2018 @ 12:30 p.m.
May 8, 2018 @ 6:00 p.m.	November 8, 2018 @ 6:00 p.m.

BE IT FURTHER RESOLVED that the annual Reorganization Meeting will be at 6:00 p.m. on Thursday, November 8, 2018.

FORMAL ACTION MAY BE TAKEN at all of the above listed meetings on any and all business involving the Commission.

BE IT FURTHER RESOLVED that copies of this "Annual Notice" Resolution be sent to the offices of the Burlington County Times and the Courier Post, to the Burlington County Clerk to be posted, and shall be posted on the bulletin board and website of the Commission, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-96

RESOLUTION AUTHORIZING THE ADOPTION OF A CASH MANAGEMENT PLAN.

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:5-14 et seq., a public entity such as the Burlington County Bridge Commission ("Commission") is authorized to establish a cash management plan to facilitate cash management and accountability; and

WHEREAS, the Commission auditor has advised the Commission that it is both desirable and prudent to adopt a cash management plan which has been developed by the auditor with the assistance of the administrative staff:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that for the reasons set forth above the Commission hereby authorizes the adoption of a cash management plan for the Commission; to facilitate Commission cash management and accountability, in accordance with the recommendation of the Commission auditor.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-97

RESOLUTION APPOINTING THE CUSTODIAN OF GOVERNMENT RECORDS.

WHEREAS, the Open Public Records Act, P.L. 2001, Ch. 404, N.J.S.A. 47:1A-1 et seq. provides that certain Government Records shall be accessible for inspection, copying, or examination by citizens of this State, with certain exceptions, and also provides that in the case of a public agency, a "Custodian of Government Records" may be officially designated by formal action of the agency's director or governing body, as the case may be; and

WHEREAS, the Burlington County Bridge Commission ("Commission") is satisfied that Kathleen M. Wiseman is both knowledgeable and capable of performing the duties required of a Custodian of Government Records for the Commission pursuant to the Open Public Records Act:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that Kathleen M. Wiseman shall serve as the Commission's Custodian of Government Records with the appointment expiring at the Reorganization Meeting in November, 2018.

BE IT FURTHER RESOLVED that the Commission is hereby authorized, empowered, and directed to defend, indemnify, and hold harmless the Custodian of Government Records from and against any and all claims, demands, judgments, causes of action, costs, and expenses, of any kind whatsoever, arising from or relating to the Custodian of Government Records fulfilling her responsibilities under the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-98

RESOLUTION APPOINTING THE PUBLIC AGENCY COMPLIANCE OFFICER.

WHEREAS, the Burlington County Bridge Commission ("Commission") desires to appoint a Public Agency Compliance Officer ("PACO") for the Commission who shall have the responsibility to review and enforce public contract affirmative action requirements of Federal and State law; and

WHEREAS, the Commission is satisfied that Michelle L. Chiemiego, Procurement Officer, is both knowledgeable and capable of performing the duties required of a PACO for the Commission:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that Michelle L. Chiemiego shall serve as the Commission PACO with the appointment expiring at the Reorganization Meeting in November, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-99

RESOLUTION AWARDING A CONTRACT FOR ECONOMIC DEVELOPMENT, REDEVELOPMENT, PLANNING & GRANT-WRITING SERVICES TO COMMUNITY GRANTS, PLANNING & HOUSING, LLC.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a firm capable of assisting the Commission in its economic development and redevelopment initiatives and projects which may entail, among other things: providing research, advice and consultation to the Commission regarding local, regional, and statewide economic development and/or redevelopment initiatives, planning, grant-writing, and shared services; attending scheduled and/or other meetings as requested by the Commission and/or its economic development committee; updating the Commission regarding the status of proposed and pending legislation, regulations, or orders which may involve and/or affect the Commission; scheduling and/or attending meetings by or on behalf of the Commission (with local, regional, or state representatives or officials) as such meetings may relate to the economic development, shared services, or other activities of the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that CGP&H, LLC ("CGP&H") submitted a proposal that provided favorable terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that the firm CGP&H has the required knowledge and expertise to perform the requisite services; and

WHEREAS, the maximum amount of this contract is Four Hundred Thousand Dollars (\$400,000.00), and sufficient funds are available for payment for the aforementioned services as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services, and the contract itself must be

made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with CGP&H.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Four Hundred Thousand Dollars (\$400,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-100

RESOLUTION AWARDING A CONTRACT FOR WEB MAINTENANCE AND ADMINISTRATION SERVICES TO CONSULTING IMS.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires certain technical consulting services, specifically website hosting and administration; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Consulting IMS ("IMS") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IMS has the required knowledge and expertise to perform the requisite web maintenance services; and

WHEREAS, the maximum amount of this contract is Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IMS.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-101

RESOLUTION AWARDING A CONTRACT FOR WEBSITE AND GRAPHIC DESIGN SERVICES TO VK VISUALS LLC.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires certain technical consulting services, specifically website and graphic design services; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that VK Visuals LLC ("VK Visuals") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that VK Visuals has the required knowledge and expertise to perform the requisite website and graphic design services; and

WHEREAS, the maximum amount of this contract is Twenty Thousand Dollars (\$20,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge

Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with VK Visuals.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Twenty Thousand Dollars (\$20,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-102

RESOLUTION AWARDING A CONTRACT FOR THE SUPPORT AND MAINTENANCE OF THE COMMISSION'S COMPUTERIZED ELECTRONIC TOLL COLLECTION SYSTEM TO PARSONS ENVIRONMENT & INFRASTRUCTURE GROUP INC.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a consulting engineer with expertise in matters involving the support and maintenance of network, hardware and software of the Commission's computerized electronic toll collection system; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Parsons Environment & Infrastructure Group, Inc. ("Parsons") submitted a proposal that provided the best contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Parsons has the required knowledge and expertise to perform such services on behalf of the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Two Hundred Thousand Dollars (\$200,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for computerized electronic toll collections system support and maintenance as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Parsons.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred Thousand Dollars (\$20,000.00), and the contract shall extend from December 1, 2017 through November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-103

RESOLUTION AWARDING A CONTRACT FOR COMPUTER CONSULTING SERVICES TO CONSULTING IMS.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires certain computer consulting services, specifically analyzing and integrating hardware and software programming systems with LAN platforms and other computer consulting services; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Consulting IMS ("IMS") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IMS has the required knowledge and expertise to perform the requisite computer consulting services; and

WHEREAS, the maximum amount of this contract is Ninety-Five Thousand Dollars (\$95,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IMS.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Ninety-Five Thousand Dollars (\$95,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-104

RESOLUTION AWARDING A CONTRACT FOR DATABASE CONSULTING SERVICES TO CAS SYSTEMS, INC.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires certain database consulting services, specifically for network, hardware and software support services, and enhancement of EZ-Pass and electronic toll collection systems and other database consulting services; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that CAS Systems, Inc. (“CAS”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that CAS has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with CAS.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-105

RESOLUTION AWARDING A CONTRACT FOR ELECTRONIC TOLL SYSTEMS CONSULTING SERVICES TO TRAFFIC TECHNOLOGIES, INC.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires a firm to provide consulting services in assisting Commission staff in evaluating the array of operational, technical, business and financial issues involved in the upkeep and sustainability of the Commission's current electronic toll system; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Traffic Technologies, Inc. ("TTI") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that TTI has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is Seventy-Five Thousand Dollars (\$75,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with TTI.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Seventy-Five Thousand Dollars (\$75,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-106

RESOLUTION AWARDING A CONTRACT FOR ASSOCIATE RESIDENT ENGINEERING SERVICES TO T & M ASSOCIATES.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise in matters involving operation and maintenance of the bridges under the jurisdiction of the Commission, and who is capable of providing services as associate resident engineer and which is also capable of providing services relating to structural and other repairs involving the Commission's bridges, construction inspection and monitoring relating to the Burlington Bristol Bridge operating ropes replacement project, and engineering services relating to the Commission's yearly and in-depth inspection programs, among other projects as may be requested by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the advertisement, it has been determined that T & M Associates ("T&M") submitted qualifications and other information satisfying the Commission that the firm is qualified to provide the above-noted services for the Commission at favorable terms and conditions; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract is One Hundred Seventy-Five Thousand Dollars (\$175,000.00), and sufficient funds are available for payment for those services as associate resident engineer as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such professional services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with T&M.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed One Hundred Seventy- Five Thousand Dollars (\$175,000.00), and the contract shall extend for a period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-107

**RESOLUTION AWARDING A CONTRACT FOR ASSOCIATE
RESIDENT ENGINEERING SERVICES TO MASER CONSULTING,
P.A.**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise in matters involving operation and maintenance of the bridges under the jurisdiction of the Commission, and who is capable of providing services as associate resident engineer and which is also capable of providing services relating to structural and other repairs involving the Commission's bridges, construction inspection and monitoring relating to the Burlington Bristol Bridge operating ropes replacement project, and engineering services relating to the Commission's yearly and in-depth inspection programs, among other projects as may be requested by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the advertisement, it has been determined that Maser Consulting, P.A. ("Maser") submitted qualifications and other information satisfying the Commission that the firm is qualified to provide the above-noted services for the Commission at favorable terms and conditions; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract is One Hundred Seventy-Five Thousand Dollars (\$175,000.00), and sufficient funds are available for payment for those services as associate resident engineer as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such professional services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Maser.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed One Hundred Seventy- Five Thousand Dollars (\$175,000.00), and the contract shall extend for a period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-108

RESOLUTION AWARDING A CONTRACT TO PROVIDE HEALTHCARE SERVICES TO WORKNET.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it is in the public interest to retain the services of a medical group to provide pre-employment, annual, drug screen and workers' compensation physical examinations and testing of its employees, as well as other health services as required by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Worknet submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Worknet has the required knowledge and expertise to perform the requisite professional healthcare services; and

WHEREAS, the maximum amount of this contract is Seventy-Five Thousand Dollars (\$75,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Worknet.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Seventy-Five Thousand Dollars (\$75,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-109

RESOLUTION AWARDING A CONTRACT FOR ACCOUNTING AND AUDITING SERVICES TO BOWMAN & COMPANY.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an auditor with expertise in public sector accounting and auditing for a public agency which may include providing financial advisory and other services and support relevant to the Commission's economic development initiatives; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Bowman & Company ("Bowman") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Bowman has the required knowledge and expertise to perform the requisite professional auditing/accounting services; and

WHEREAS, the maximum amount of this contract is One Hundred Fifteen

Thousand Dollars (\$115,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such "Professional Services" and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Bowman.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Fifteen Thousand Dollars (\$115,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-110

RESOLUTION AWARDING A CONTRACT FOR BANKING SERVICES TO REPUBLIC BANK.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a banking institution that is capable of supplying various financial instruments of deposit and various financial banking services including, but not limited to, certificates of deposit, interest bearing checking, automated clearing house services, armored motor services, direct deposit, and wire transfers as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Republic Bank submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Republic Bank has the required knowledge and expertise to perform the requisite banking services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Republic Bank.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-111

RESOLUTION AWARDING A CONTRACT TO CONNER STRONG & BUCKELEW TO SERVE AS THE COMMISSION'S INSURANCE BROKER.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in general liability, property, and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Conner Strong & Buckelew ("Conner Strong") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Conner Strong has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, as consideration Conner Strong shall receive a percentage of the premiums paid by the Commission for all new policies obtained on its behalf by Conner Strong as shall be determined by the insurer and Conner Strong; and

WHEREAS, based upon estimates provided by Conner Strong, the premiums for such policies as described above shall not exceed Three Million, Two Hundred Thousand

Dollars (\$3,200,000.00), and sufficient funds are available for payment for those premiums as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Conner Strong.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed the estimated premiums as indicated above, and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-112

RESOLUTION AWARDING A CONTRACT TO ANDERSON JACKSON & METTS INSURANCE MANAGEMENT TO SERVE AS THE COMMISSION'S HEALTHCARE INSURANCE BROKER.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in healthcare and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Anderson Jackson & Metts Insurance Management ("AJM") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that the firm AJM has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, the Commission has determined to appoint AJM as its Healthcare

Insurance Broker for medical/hospitalization, dental and prescription; and

WHEREAS, AJM shall be entitled to receive consideration directly from insurance providers based on a percentage of the premiums paid by the Commission for certain policies obtained on its behalf by AJM as shall be determined; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such healthcare insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with AJM for the services hereinabove expressed.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The contract shall extend for the term of one (1) year from December 1, 2017, to and until November 30, 2018.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-113

RESOLUTION AWARDING A CONTRACT FOR EMPLOYEE PSYCHOLOGICAL TESTING SERVICES TO THE BURLINGTON CENTER FOR HUMAN GROWTH, INC.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a mental health professional to provide comprehensive clinical interview and assessment services for applicants for employment by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that the Burlington Center for Human Growth, Inc. ("BCHG") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that BCHG has the required knowledge and expertise to perform the requisite professional employment psychological testing services; and

WHEREAS, the maximum amount of this contract is Five Thousand Dollars (\$5,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with BCHG.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Five Thousand Dollars (\$5,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-114

RESOLUTION AWARDING A CONTRACT FOR POLICE PSYCHOLOGICAL TESTING SERVICES TO THE INSTITUTE FOR FORENSIC PSYCHOLOGY.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of a mental health professional with expertise in working with police departments to provide psychiatric consultations and evaluations as required by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that The Institute for Forensic Psychology ("IFP") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IFP has the required knowledge and expertise to perform the requisite professional psychological testing services; and

WHEREAS, the maximum amount of this contract is Seven Thousand Five Hundred Dollars (\$7,5000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IFP.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Seven Thousand Five Hundred Dollars (\$7,500.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-115

RESOLUTION AWARDING A CONTRACT FOR EMPLOYEE ASSISTANCE SERVICES TO COOPER UNIVERSITY HOSPITAL EMPLOYEE ASSISTANCE PROGRAM.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a mental health professional capable of providing employee assistance professional services for the Bridge Commission employees and their families; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Cooper University Hospital Employee Assistance Program ("Cooper EAP") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Cooper EAP has the required knowledge and expertise to perform the requisite employee assistance services; and

WHEREAS, the maximum amount of this contract is Six Thousand, Seventy Dollars (\$6,070.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Cooper EAP.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Six Thousand, Seventy Dollars (\$6,070.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-116

RESOLUTION AWARDING A CONTRACT TO EJA/CAPACITY BENEFITS AGENCY LLC. TO SERVE AS THE COMMISSION'S LIFE AND VISION BENEFITS INSURANCE BROKER.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in healthcare and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that EJA/Capacity Benefits Agency LLC ("EJA") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process,

pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that the firm EJA has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, the Commission has determined to appoint EJA as its Life and Vision Insurance Broker; and

WHEREAS, EJA shall be entitled to receive consideration directly from insurance providers based on a percentage of the premiums paid by the Commission for certain policies obtained on its behalf by EJA as shall be determined; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with EJA for the services hereinabove expressed.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The contract shall extend for the term of one (1) year from December 1, 2017, to and until November 30, 2018.
4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-117

**RESOLUTION AWARDING A CONTRACT TO WSP USA
FOR TRAFFIC STUDY IN THE NORTHERN PART OF
BURLINGTON COUNTY.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders ("County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission ("Shared Services Entities") whereby those entities agreed to share services as agreed

to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly-advertised Request for Qualifications ("RFQ") and a shared pool of qualified professionals for the years 2017-2018, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering/architectural firm in assisting the County's Planning Department to perform an in-depth traffic review and analysis of the current and future commercial development in the northern part of Burlington County; and

WHEREAS, WSP USA ("WSP") has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by WSP it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with WSP.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend from November 8, 2017 to and until the end of the project.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2017-118

RESOLUTION AWARDING A CONTRACT FOR BOND COUNSEL SERVICES TO CAPEHART SCATCHARD.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the legal advice and services of a law firm with expertise in certain legal matters involving the Commission in the areas primarily consisting of matters involving its economic development authority and initiatives, including serving as bond counsel; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Capehart Scatchard ("Capehart") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Capehart has the required knowledge and expertise to perform the requisite professional legal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Capehart.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion.

VOTE: Yeas - Comegno
 Fattorini
 Abstain - Singleton

RESOLUTION NO. 2017-119

**RESOLUTION AWARDING A CONTRACT FOR RESIDENT
ENGINEERING SERVICES TO PENNONI ASSOCIATES.**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an engineering firm with expertise in matters involving operation and maintenance of the bridges under the jurisdiction of the Commission, and who shall serve as the Commission's Resident Engineer; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Pennoni Associates, Inc. ("Pennoni") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Pennoni has the required knowledge and expertise to perform the requisite professional engineering services; and

WHEREAS, the maximum amount of this contract is Four Million, Five Hundred Thousand Dollars (\$4,500,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Four Million, Five Hundred Thousand Dollars (\$4,500,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion.

VOTE: Yeas - Comegno
 Fattorini
Abstain - Singleton

RESOLUTION NO. 2017-120

RESOLUTION AMENDING THE CONTRACT WITH PENNONI ASSOCIATES FOR RESIDENT ENGINEERING SERVICES.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of An engineering firm with expertise in matters involving operation and maintenance of the bridges under the jurisdiction of the Commission, and who shall serve as the Commission’s Resident Engineer; and

WHEREAS, pursuant to Resolution No. 2016-141, the Commission entered into a contract with Pennoni Associates (“Pennoni”) to provide these professional engineering services; and

WHEREAS, additional required scope of services requiring a considerable amount of unanticipated design and construction consultation services are required in supporting the Commission and the Commission’s current contractor for the ongoing Burlington-Bristol Bridge painting project, and it is therefore necessary to increase the appropriation for such services by an additional sum of Two Hundred Thousand Dollars (\$200,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2016-141 appointing Pennoni are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Two Hundred Thousand Dollars (\$200,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and Pennoni.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion.

VOTE: Yeas - Comegno
 Fattorini
 Abstain - Singleton

RESOLUTION NO. 2017-121

**RESOLUTION AWARDING A CONTRACT TO CAPEHART
SCATCHARD TO ACT AS SOLICITOR AND GENERAL COUNSEL.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a solicitor to provide legal services to the Commission including general supervision over the problems of law which concern the Commission; attendance at official Commission meetings; furnishing of such legal opinions and the rendering of such legal advice as may be requested pertaining to Commission business; the examination of certain contracts to which the Commission is or may become a party when that shall be necessary; the oversight of litigation to which the Commission may become a party; and such other matters as shall be assigned by the Commission; and

WHEREAS, the Commission has determined that it requires the legal advice and services of a law firm with expertise in certain legal matters involving the Commission in the areas primarily consisting of serving as the Commission’s general counsel to include general representation of the Commission in matters involving its economic development authority and initiatives; providing advice and representation on matters involving: administrative, governmental, and regulatory issues; contractual and personnel matters; employment-related matters including workers’ compensation, labor negotiations and collective bargaining issues; litigation matters; real estate and related matters; and insurance and related matters; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Capehart Scatchard (“Capehart”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Capehart has the required knowledge and expertise to perform the requisite professional legal services; and

WHEREAS, the maximum amount of this contract is Eight Hundred Thousand Dollars (\$800,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires

that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Capehart.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Eight Hundred Thousand Dollars (\$800,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion.

VOTE:	Yeas -	Comegno
		Fattorini
	Abstain -	Singleton

RESOLUTION NO. 2017-122

**RESOLUTION AWARDING A CONTRACT FOR FINANCIAL
ADVISORY SERVICES TO ACACIA FINANCIAL GROUP,
INC.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a financial advisory/consulting firm to provide financial advisory and consulting services to include, but not be limited to, consultation and advice to the Commission regarding its economic development and improvement authority initiatives; pooled lease, loan, and other financial transactions; Commission investments; and other financial advisory services which may be requested by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Acacia Financial Group, Inc. (“Acacia”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Acacia has the required knowledge

and expertise to perform the requisite professional financial services; and

WHEREAS, the maximum amount of this contract is Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Acacia.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend for the period of one year, from December 1, 2017 to and until November 30, 2018.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion.

VOTE:	Yeas -	Comegno
		Fattorini
	Abstain -	Singleton

RESOLUTION NO. 2017-123

RESOLUTION REJECTING THE BIDS RECEIVED FOR THE MAINTENANCE OF BRIDGES, EQUIPMENT AND OTHER FACILITIES.

WHEREAS, the Burlington County Bridge Commission ("Commission") solicited bids to procure services for the Maintenance of Bridges, Equipment and Other Facilities (BCBC-201702); and

WHEREAS, two (2) bids were received for this project on September 26, 2017 at 11:00 A.M., at which time the bids were opened and reviewed by Commission staff and the consulting engineer; and

WHEREAS, the Commission has determined to substantially revise the specifications for the required services to include marine construction services, which was not accounted for in the original specifications, as well as to add modifications to the specification language with respect to the use of subcontractors and for mobilization; and

WHEREAS, it is the desire and determination of the Commission to reject all bids which were received for the aforesaid project, based upon the recommendations of the Commission staff and its professionals, for the reasons set forth above.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that for the reasons hereinabove expressed, the Commission hereby rejects the bid received on September 26, 2017 for the project titled "Maintenance of Bridges, Equipment and Other Facilities (BCBC-201702)" and authorizes the Executive Director to rebid the services.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>NEW HIRES – Requires Commission Approval</u>		<u>Effective</u>
Morgan McBrearty	PT PCNP Receptionist	10/25/17
Xiana Colon	PT Tolls	10/30/17
<u>PROBATION – Requires Commission Approval</u>		<u>Effective</u>
Christopher Howe	FT Police	10/10/17
Gerald Sweeney	Seasonal Delanco Operator	10/15/17
Joseph Anton	Seasonal Delanco Operator	10/30/17
<u>PROMOTION — Requires Commission Approval</u>		<u>Effective</u>
Thomas Coughlin	FT Maintenance	10/22/17
<u>RESIGNATIONS — Requires Commission Approval</u>		<u>Effective</u>
William O’Conner	PT Police	10/31/17

Chairman Comegno requested to approve by block; Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Executive Director Jeffers requested permission to rebid the Maintenance of Bridges, Equipment and Other Facilities, BCBC-201702 Contract; permission to advertise the Tacony-Palmyra Bridge Rib Light Replacement Project; permission to bid Electrical

Parts and Supplies; and permission to bid Toll and Maintenance Uniforms.

Chairman Comegno requested to approve by block; Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS

Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

Chairman Comegno asked for any further business to come before the Commission. Hearing none, Vice-Chairman Fattorini moved to adjourn the meeting. Commissioner Singleton seconded the motion. The motion passed unanimously.

Respectfully submitted,



Kathleen M. Wiseman
Secretary